



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES DECEMBER 13, 2021

The Trustees of the Municipal Service District held their monthly meeting on Monday, December 13th at the Ponte Vedra Beach Branch Library at 6:00 PM.

TRUSTEES PRESENT

Brad Wester – Chairman
Al Hollon – Vice Chairman
Gary Jurenovich - Treasurer
John Cellucci
Holly Kartsonis
Mack McCuller
Kitty Switkes

Wayne Flowers – Attorney

Chairman Wester called the meeting to order at 6:00 p.m. We will begin with the Pledge of Allegiance to the Flag.

STATEMENT OF PUBLIC NOTICE, ORDER, CONDUCT AND CIVILITY

Chairman Wester reviewed the statement of public notice, order, conduct and civility and asked that comments be directed to the Board.

APPROVAL OF MINUTES

The Board of Trustees meeting minutes from November 8 were discussed. A motion was made to approve the minutes as amended, it was seconded and unanimously carried.

ST. JOHNS COUNTY TO DISCUSS TRAFFIC CALMING

Chairman Wester introduced Ben Bright and Rodney Cooper of St. Johns County to discuss traffic calming and asked them to limit this to about ten minutes and then we will have a Q & A. Mr. Cooper reported that there is a traffic calming manual and explained how they look at roads and see if there is a parallel road to it and then take traffic data, counts, speed, crashes, bike issues and any connectivity. All of these have points that are given and if you get under 50 points, we look some type of center line striping and speed feedback signs. If you receive 51 plus points then we discuss physical traffic calming like roundabouts, speed bumps and raised intersections. When you get 51 plus points, we have a public meeting to discuss the advantages and disadvantage of what can be done and then we have a second meeting to discuss what was discussed at the first meeting. We have done some speed studies on San Juan Drive and you are under 50 points.

Chairman Wester reported that at the beginning of the meeting you said you needed a formal letter

or request to start the formal traffic study process. Mr. Cooper reported yes or a petition. Chairman Wester reported that San Juan Drive and Solana Road are the two main roads that we have speeding issues. Between November 14 and 22 on Solana Road we did a speed study and the data just came back that there were 23,853 vehicles counted. The average speed was 32mph with the fastest at 54mph and there were 3,867 enforceable violations which puts us in the 85th percentile. Chairman Wester reported that these are some hard data points.

Treasurer Jurenovich reported that we have had many residents come to our meeting complaining about speeding on Solana Road. The one thing we have not had is patrols running radar on Solana Road and the day before the traffic camera went up there were running radar and writing tickets. Coincidentally this study was done days after they ran radar for the first time and to me this skews data. Chairman Wester would like to open this up for about five minutes to the public.

Barb Roberts – 359 San Juan Drive – Ms. Roberts reported that if you are above the 50 points are sidewalks considered. Mr. Cooper reported that sidewalks are not a part of traffic calming study, but for not having sidewalks you get points.

Vice Chairman Hollon asked about the physical character of the road does it play in points like the width of the road. Mr. Cooper reported that there are not points for the width as small roads tend to produce lower speeds. Trustee Kartsonis asked about parking on the road. Mr. Cooper reported that typically this would cause traffic calming as this would make people drive slower.

Sean Norton – 44 Solana Road asked where the camera was placed. Chairman Wester reported that it was eastbound on Solana by the speed sign. Mr. Norton suggested that you have two cameras one east and one west. Chairman Wester reported that we can request that and get some more data sets.

Charles Callaghan – Le Master Drive – reported that he walks seven miles a day and walks on San Juan and almost gets hit every other day. He believes that on Le Master they are driving faster due to the road being wider.

Scott Pearson asked if the manual is available to the public. Mr. Cooper reported that it is on their website but will send a link to Chairman Wester. Mr. Pearson reported that they did a door-to-door survey on Solana from Christ Church to Miranda and 85% complained about traffic and street safety. Mr. Cooper reported that in the county we have miles and miles of missing sidewalks and started prioritizing them with major and minor collectors. We have not prioritized neighborhood roads.

Trustee McCuller reported that he has worked with both Mr. Cooper and Mr. Bright and thanked them for coming and answering questions. Treasurer Jurenovich reported that we have heard about speeding, people walking around cars and asked Mr. Cooper if there was one thing, he could do today to possibly slow people down on San Juan, what would it be. Mr. Bright reported that before you answer, any solution that is offered fixes the problems but could create a problem of public displeasure. Mr. Cooper reported that we have not gone through the complete traffic calming process to see if you can get 50 plus points, but below 50 points would be center line striping. Treasurer Jurenovich reported that he suggested this and it got voted down.

Chairman Wester reported that we are going to do a formal request. Mr. Cooper reported to add all the roads you want. Trustee McCuller asked if this includes sidewalks. The answer was no. Trustee McCuller thought we were going to get an engineering study done regarding the sidewalks. Chairman Wester reported that they are two separate issues. Mr. Bright reported that we will need to wait until the waterline on Ponte Vedra Blvd. is complete to do the study. Chairman Wester reported that he is making a formal request to do the letter to get a traffic calming study done on Solana, San Juan, Le Master and Rutila. A motion was made to send the letter, it was seconded and unanimously carried. Trustee Kartsonis reported that we need a safety study and should possibly hire a consultant. Chairman Wester reported that we will discuss this later.

PUBLIC COMMENTS

Barb Roberts – 359 San Juan Drive – Ms. Roberts wanted to thank the MSD for voting to approve a traffic calming study. Ms. Roberts reported that she would like to get the study for the sidewalk in the queue now that we know that calming and sidewalks are two different issues.

Charles Callaghan – 544 Le Master Drive – Mr. Callaghan reported that he has lived on Le Master for 28 years and heard yesterday that there was discussion about parking on Le Master and Rutilo and the possibility of shuttle busses to take people to the beach. His question was is this information new or old. Chairman Wester reported both and this is part of a criteria for the US Army Corp of Engineers for dredging on Ponte Vedra Beach. One of the boxes they must check is the availability of the beach to the public. The MSD got ahead of the criteria to have parking on the streets, on lots and shuttle busses and as it sits now, there is confidence that public parking will not be on our public streets. This has been tabled at the time but we are monitoring the situation. Trustee Kartsonis reported that she has not heard that it was tabled. Chairman Wester reported the County Commissioners voted to split the Corp funding into two areas where the north area would not have public parking or shuttles on the streets. Trustee Kartsonis asked if we have this in writing. Chairman Wester reported it was adopted and in the official minutes of the County Commission.

Sean Norton – 44 Solana Road – Mr. Norton asked about having people park at the library and shuttling them to the beach. Chairman Wester reported there were many areas designated to be areas for shuttles. Chairman Wester reported that we have vetted this and this has nothing to do with the FEMA sand berm that is happening now. Trustee Cellucci reported that the library said no to parking for beach goers.

Virginia Novak – 325 Pablo Road – Ms. Novak reported about the person who passed away on the golf course and was impressed about the police presence and wanted the MSD to know. She also asked if there is any way to get minutes out a week after the meeting. Chairman Wester reported that the minutes are approved at the next month meeting as that is the way agencies do it. Unfortunately, we meet once a month and this is our standard of practice.

CHAIRMAN'S REPORT - CHAIRMAN WESTER BEACHES / SHERIFF PATROLS & COSTS

Chairman Wester reported that the FEMA beach project is now back and it seems they are doing a great job. There are a few access issues that have been addressed. The walkover at San Juan Drive is owned by the Ponte Vedra Corp. and sent them a picture of the broken board. This beach access has not been deeded over to the county.

Chairman Wester hopes everyone has seen the increase of police presence. There are a lot of off duty shifts that have not been filled but a lot have been filled. Received today a spreadsheet with the past weeks off duty shifts that was provided to the secretary to cut checks. Once the master sheet is completed with the codes for the off-duty patrols it will be sent out to all Trustees. Trustee Cellucci reported that he has not seen many officers south of Corona and that they have not been enforcing the parking ordinance. He also reported that we just signed checks for 198 hours and would like to know where they were. Chairman Wester reported that once the spreadsheet is received will send it out. Chairman Wester reported that if you need more of a police presence south of Corona it can be requested. Trustee McCuller asked if we are getting 100% sign up for shifts. Chairman Wester reported no, but we did have 14-15 officers working and they are getting their bearings. Chairman Wester reported that we used to pay the Sheriff one check per month and now we are writing a check to each deputy. Mr. Norton asked if you are requesting where they work, would you please request a motorcycle unit on Solana Road and additional roads as there are not tickets being given out. Chairman Wester reported that all he can promise now is to get the box moved and get a new data set for speeding. Chairman Wester asked if the checks were done as he is hand delivering them to Captain Edenfield. The secretary reported yes.

REPUBLIC – VICE CHAIRMAN HOLLON

Vice Chairman Hollon reported that there was a question regarding the Republic invoices with the increase for 2021-2022. Secretary Jurenovich reported that we received an invoice for the past two months and there was not a reflection of an increase on the invoice and she paid what was invoiced.

TRUSTEE REPORTS

TREASURER JURENOVICH - NEWSLETTER

Treasurer Jurenovich reported he e-mailed out the financials and we are starting to get ad valorem taxes. Iberia Bank is now First Horizon Bank. Trustee Kartsonis asked about the time frame of the reports and the ad valorem tax increase. She asked about the actual vs. budget report and the secretary explained how she budgeted ad valorem taxes. A motion was made to approve the Treasurer's report, it was seconded and unanimously carried. Treasurer Jurenovich reported that he has received a letter from the auditors to do the audit and he needs to sign it and send it back confirming. Secretary Jurenovich reported that the letter is an engagement letter for three years with an increase for each year. Treasurer Jurenovich reported that he will send the letter out to all Trustees to review for signature in January. Trustee Kartsonis asked if he can send what the audit cost was for the past couple of years. Trustee Switkes asked about the newsletter. Treasurer Jurenovich reported that he is waiting for two articles. Chairman Wester reported that he will get it in this week.

CTTF / SIDEWALK - TRUSTEE CELLUCCI

Trustee Cellucci reported that he attended the CTTF meeting today by Zoom. There are five intersections that will be upgraded and the first two are the Sawgrass entrances then Micklers, Solana and then Ponte Vedra Lakes. The county just gave them \$1 million even though they asked for \$10 million. They did extend the left turn lane on A1A to turn on Solana and implemented the new porkchop on Solana. Trustee Kartsonis asked if that could be painted. There was discussion that this is not in the MSD and they asked Trustee McCuller to make a recommendation to the county. Trustee Cellucci reported that Commissioner Blocker held a meeting here at the library and some of the discussion was the new GATE station with all the additional traffic.

Trustee McCuller asked where we are with the sidewalk and at every meeting it is discussed but feels we are not moving forward. He believes we need to decide how we are going to fund and who is going to pay. Trustee Kartsonis reported that she was a little disappointed in the traffic calming study as the one complete in 2005 included sidewalks. She believes that we need a safety study done and find out what we need to do to make the streets safer. Treasurer Jurenovich reported there are three ways to build a sidewalk. Resident and MSD contribution, county pays for it or a MSBU. There are a few options and one is we partner with the county to get it paid for. For an MSBU the county funds it and the residents pay it back but you must have 75% of registered voters agree that they want a project. We must get the people on San Juan to say they want a sidewalk and if you get 75% to say they want a sidewalk (not which side of the road) you can possibly get your study. Chairman Wester reported that if we can get residents saying they want a sidewalk we will work out where it will go. Mr. Pearson reported that we presented these facts, however the point is we have a safety issue and have talked about it and there is support by the community but no one in this room knows how to solve safety problems. We need a professional engineer to let us know how to address these safety issues. Chairman Wester reported that we have money in the budget for sidewalks. Ms. Roberts reported that at last meeting you voted to approve an engineering study for safety on San Juan Drive. Chairman Wester reported that we were going to engage the county to do a safety study and not a private entity. We need to let the county know the matrix of how many people in the community want a sidewalk on San Juan. Chairman Wester reported the question is where are going to get the funding. Chairman Wester reported that he was lucky enough to lobby and get the money for the additional sidewalk on Ponte Vedra Blvd. We need the sidewalk on San Juan to be in the best location. Mr. Pearson asked who decides what is the best location. Ms. Novak asked if you could have a parking ordinance on other roads like you have on Ponte Vedra Blvd.

Chairman Wester reported that we must move on. Trustee McCuller reported that again we are doing nothing. Chairman Wester asked him what he would like the board to do. Trustee McCuller reported that he would like you or Trustee Cellucci to approach the county and let them know that we have some money and would like a sidewalk on San Juan. Trustee Kartsonis reported that she would like to amend a motion made earlier where you were writing a letter to request a traffic calming study that we would like a safety study done on Solana, San Juan, Rutilo and Le Master. Chairman Wester asked if there is such a thing as a safety study as he does not want to use the wrong terminology. Trustee Kartsonis reported that she wants a study to improve safety on the streets. Trustee McCuller reported there is all different types of safety and Trustee Kartsonis said she wants pedestrian safety. Trustee Kartsonis would like to amend the motion to include a safety study with the traffic calming. Trustee Switkes reported that she attended the meeting with Commissioner Blocker and Howard White was there and asked if we could get the construction workers vehicles off the road and on the construction site. Trustee Switkes reported that she could work with Mr. White to see if we could have the county require a parking permit on San Juan.

Chairman Wester reported that he will find out if there is a safety study. Trustee McCuller reported that we are not moving forward with the sidewalk by getting a safety study. Chairman Wester reported that we need to go to the County Commissioners meeting stating how and why we need a sidewalk on San Juan. We also need to get a new survey, sidewalk yes or no on San Juan. Chairman Wester reported that it is going to take a lobbying effort at the commissioners meeting stating that we need a sidewalk and ask them to come drive and walk San Juan.

Chairman Wester reported that let's vote tonight to get a cost estimate and the MSD will pay for the study for an engineer and general contractor to give us an engineer's estimate. Treasurer Jurenovich reported that we need to have a dollar amount before we can vote on this. Chairman Wester reported that it will be between \$3,500 and \$5,000. Trustee Kartsonis made a motion that we can spend up to \$10,000 for an engineer's study on San Juan Drive and that the Chairman will ask about a safety study. The motion was seconded and unanimously carried. Attorney Flowers asked if the board is asking the Chairman to select an engineer. Trustee Kartsonis reported in concert with the county. Chairman Wester reported that he will bring back to the January meeting the cost. The Board reported for him to hire them now if it is under \$10,000.

BEACHES ENERGY / WEBSITE - TRUSTEE KARTSONIS

Trustee Kartsonis reported that everything is good with the website. She reported that she has two quotes for two new lights. One is at Maria Place and Le Master where it is dark and there are children there waiting for the school bus. The other one is south of Sawgrass and they provided her a quote for two additional lights as it is a long stretch and on a curb. Treasurer Jurenovich reported that there is already a light at Maria and Le Master and asked if all the people on Maria are in favor of the light. Trustee Kartsonis reported that lady where the light is going to be installed is not crazy about the light and BE said they could darken out the panel towards her house. Treasurer Jurenovich asked if someone spoke to Dale Haney and suggested that Trustee Kartsonis speak with him. Trustee Kartsonis asked if a light is needed for a safety reason and the residents do not want it what is the procedure. Trustee Switkes reported that there was a need for a light in her neighborhood and the three property owners did not want it and it was not installed. Trustee Kartsonis reported that she will check with the organizer to make sure that everyone was contacted. The board approved the two lights on PVB past Sawgrass for \$15,000 and Trustee Kartsonis will bring back information on the light at Maria to next month's meeting. Trustee Kartsonis asked about the changing of the construction hours as it has been approved and she does not know where it goes next. Attorney Flowers told me he can present it to the county attorney or should you as Chairman present it to PVZAB. Chairman Wester reported he will handle.

ROAD AND BRIDGE / STREET SIGNS- TRUSTEE MCCULLER

Trustee McCuller reported that he is here to seek additional money for installation of the six signs at the golf club. He reported that he went to two vendors and the first one had a bad experience and did

not want to do the job and second one is B&S signs and they said they would install them at \$675 per sign. A motion was made to approve up to \$700 per sign to be installed, it was seconded and carried with a vote of 6-1. Trustee Kartsonis opposed as there was only one quote. Trustee Switkes asked Trustee McCuller when they are going to pave the additional Ponte Vedra Blvd. and his response was after JEA has completed their paving. Trustee Kartsonis asked if Trustee McCuller had any information on the drainage at A1A and Solana. Trustee McCuller reported that he let the county know but is not sure if they have responded to his request.

JEA / LANDSCAPE - TRUSTEE SWITKES

Trustee Switkes reported everything is under control for landscaping and the water bill is great. The backflow preventors have all been checked. She reported that everyone knows about the paving and hopefully it will be completed by the end of December.

ATTORNEY'S REPORT – ATTORNEY FLOWERS

Attorney Flowers reported he has three things. First is that you will be electing officers at next month's meeting. Second the legislature convenes on January 11th and he will let the board know if anything involves Special Districts. Third, at the October meeting he was asked to gather information and bring it to the board regarding the letter written by the Chairman to the county regarding certain zoning provisions which was done at last month's meeting, and again, like last month, we are up against the clock. The minutes from last meeting provides a good summary of the information provided and we heard from the Chairman and was tabled to this month.

Chairman Wester reported that the letter sent to the county had information that he illuded to the parking ordinance was the approval of dual driveways on Ponte Vedra Blvd. What was done to limit the opposition on the parking ordinance was a provision to allow dual driveways from Brad Scott exercising the due process of a variance. To take it a step forward, the suggestion from me was to just allow dual driveways. The error that was made by me was illuding to the board voting specifically for dual driveways. What was meant was the provision in total as the package presents. Chairman Wester reported that he will rescind the verbiage presented to the county that the MSD specifically voted to approve dual driveways and will do that on his own discretion. What we have before us is the PVZAB did approve dual driveways and it will go before the County Commissioners. Chairman Wester reported that he would still like to provide to the County Commission on what the MSD voted for which was the overall position and not specifically dual driveways. Trustee Switkes reported that to clarify that what the PVZAB voted for was any lot that was 100 feet or more. Chairman Wester reported on what the PVZAB approved and we are just adjusting the rule. Treasurer Jurenovich reported that it is not the dual driveways we are discussing it is the fact that a letter was sent to the County Administrator that the board did not authorize, discuss, or vote on and that is the issue. When you look at the PVZAB agenda it shows the MSD Chairman making a presentation with Mr. Diebenow and his presentation was on third stories, circular driveways, and flat roofs. However, it looks like the MSD Chairman was in concert with Mr. Diebenow on his presentation. Chairman Wester reported that there is a complete separation and the county put us together on the agenda which was incorrect and stated on the record that he was not representing anything that Mr. Diebenow was presenting. Treasurer Jurenovich reported that you cannot turn the switch on and off as the Chairman and then a private resident. Back in March, you represented a neighbor against one neighbor on a variance. Chairman Wester would like Treasurer Jurenovich to drop this as it has nothing to do with the matter at hand. Trustee Switkes reported that she was at that meeting and the two items were separated and the board did not hear anything from Mr. Diebenow. Chairman Wester is a professional and there was not a conflict of interest.

Chairman Wester reported that we will address new business at the next meeting.

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.
Submitted, Ann Jurenovich, MSD Secretary