



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES
AUGUST 8, 2022

The Trustees of the Municipal Service District held their monthly meeting on Monday, August 8th at the Ponte Vedra Branch Library – FOL Room at 5:30 PM.

TRUSTEES PRESENT

Al Hollon – Chairman
Kitty Switkes – Vice Chairman
Gary Jurenovich - Treasurer
John Cellucci
Holly Kartsonis - Absent
Mack McCuller
Brad Wester

Wayne Flowers – Attorney

Chairman Hollon called the meeting to order at 5:30 p.m. with the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The Board of Trustees meeting minutes from July 11, 2022, were discussed. A motion was made to approve the minutes as amended, it was seconded and unanimously carried.

PUBLIC COMMENTS

There were none.

TRUSTEE REPORTS

CHAIRMAN'S REPORT - CHAIRMAN HOLLON

REPUBLIC / SHERIFF PATROLS AND PAYMENTS

Chairman Hollon reported that he met with Dan Baker who is the General Manager for Republic and they discussed the billing. Chairman Hollon reported that we have been paying \$16,976.30 for the first 10 months which was the incorrect amount. It should have gone up 3.6% according to the CPI but they invoiced us incorrectly. We will pay the correct amount for September and October which will be \$17,593.62 which is an increase of \$617.32 per month. Moving forward to 22-23 budget year, the CPI under water, sewer and trash collection has gone up 4.2% so the new amount will be \$18,337.21. Luckily, Treasurer Jurenovich factored in an amount that is very close to what we budgeted. Chairman Hollon asked Mr. Baker to ask the guys to move the cans out of the street.

Regarding the Sheriff from July 11th through today they have issued about 78 citations and 188 warnings both verbal and written. Chairman Hollon reported on some of the situations that were reported.

JEA / LANDSCAPE – VICE CHAIRMAN SWITKES

Vice Chairman Switkes reported on the new JEA timeline she received last week. They are hoping to be done after Labor Day and then we can get the Boulevard paved. The Irrigation bill is good and as far as landscaping we are waiting for First Coast Land Care to trim the palm trees on the island. For the budget, the preventive spraying was included in the budget.

TREASURER’S REPORT – TREASURER JURENOVICH

Treasurer Jurenovich reported he e-mailed out the financials and there is nothing new to report. A motion was made to approve the Treasurer’s report, it was seconded and unanimously carried.

CTTF / NEWSLETTER / FLAGS - TRUSTEE CELLUCCI

Trustee Cellucci reported he attended the CTTF meeting this afternoon. Reported that Micklers and A1A is 60% designed and they are in hopes to start the summer of 2023. They received \$1 million for the Sawgrass TPC intersection and they wanted move some of that money to Micklers to get the project done faster but were told they cannot move the funds. The Roscoe 210 light at the bottom of the bridge is moving along. The CTTF has a report that details more about what was discussed and he will send it out to the Trustees. Trustee Cellucci reported he has nothing new to report on the newsletter and on the flags the contributions are lagging.

BEACHES ENERGY / WEBSITE - TRUSTEE KARTSONIS

Trustee Kartsonis is absent.

ROAD AND BRIDGE / STREET SIGNS- TRUSTEE MCCULLER

Trustee McCuller reported that he ordered a new pole from Addresses of Distinction. The fabrication is ongoing for the no parking signs. Once these signs are completed Trustee McCuller will ask them to straighten up the signs that are leaning.

BEACH AND SIDEWALK– TRUSTEE WESTER

Trustee Wester reported that the beach access at San Juan and Ponte Vedra Blvd. is complete and it looks great. Not sure what will now happen at that access as there was some talk about putting in pavers. The beach FEMA project, from 815 Ponte Vedra Blvd. to Micklers is the section that they are working on now. They are also putting plantings on top of the dune. Trustee Wester reported that he does not have an update on the sidewalk as we are still waiting for the paving and the traffic calming study. Trustee McCuller asked when you say the ramp at the new access is ADA compliant, what exactly does that mean. Trustee Wester reported that there is a specific width and slope that must be met. Vice Chairman Switkes asked if there are trash cans. Trustee Wester is not sure and will look into that. Chairman Hollon asked if the county has hired a new contractor to pick up the beach trash. Trustee Wester reported yes and the county is extremely grateful that we got the trash picked up in the interim. Vice Chairman Switkes asked about the Boulevard sidewalk. Trustee Wester reported that he needs to get an update. There was discussion about having the sidewalk go to the county line as there will not be any drainage up there so it should be easy and then we can proceed with a crosswalk. Vice Chairman Switkes reported that once that section is done then she would like to clean up the entrance there. Trustee Wester reported that he will get an update from the county on the sidewalk and see if they will come to the meeting to discuss as it has been too long.

ATTORNEY’S REPORT – ATTORNEY FLOWERS

Attorney Flowers reported that he has been working on the noise/lighting ordinance with the county and got some feed back from Lex Taylor. He spoke with Mike Roberson and some others at the county and they have concerns about forcibility. They felt like it would be a code enforcement nightmare and the concerns were to get on people’s property and this happening at night and they do not work at night. Attorney Flowers suggested that he would suggest to the board that the chairman and himself get on a call with the county and talk through it. Chairman Hollon asked to let him

know when he sets up the call. Vice Chairman Switkes reported that noise would be the Sheriff and lighting would be code. She reported that you can now upload photos to pride complaints.

UNFINISHED BUSINESS

TRAFFIC A1A DISCUSSION

Vice Chairman Switkes reported that she does not have an update now but did meet with Commissioner Blocker and Jacob Smith on the 29th of July and had a short meeting and the issue is still on going and we will have another meeting on August 19th.

U.S. BIKE ROUTE SYSTEM

Trustee Wester reported that we have discussed this before and this is having the U.S. Bike Route changed from A1A to Ponte Vedra Blvd. and signing it with little signs. It will be published on the U.S. Bike Route system. There was discussion from Treasurer Jurenovich and Trustee Cellucci about having additional bikes on the roads hamper the residents. Vice Chairman Switkes reported that this is a scenic route and does not think it will put additional cyclists on the road. A motion was made to accept the U.S. Bike Route on the Boulevard with signage at the beginning of the route. It was seconded and failed 2-4. Vice Chairman Switkes and Trustee Wester in favor, Chairman Hollon, Treasurer Jurenovich, Trustee Cellucci and Trustee McCuller opposed.

JACK POPE POSITION

Chairman Hollon reported that he had a discussion with Sarah Taylor and that she reported that they cannot make an employee reside in the MSD. She reported that she would research regarding the MSD having a part time employee. Chairman Hollon reported that we want a county employee. Chairman Hollon read the e-mail from Sarah Taylor (which said Chairman Hollon should contact Mike Roberson). Chairman Hollon reported that he called Mr. Roberson on July 28th and he suggested creating a zoning inspector job. Chairman Hollon told him what we wanted and he reported that he would contact his people about a part time employee for the MSD. Treasurer Jurenovich reported that this person should be required to come to our meetings quarterly. Trustee McCuller asked how close we are to getting boots on the ground. Chairman Hollon reported he thinks we are close. Vice Chairman Switkes reported that on the 29th meeting this was on our agenda when they met that Commissioner Blocker and he wants this position approved ASAP and what needs to be done. Vice Chairman Switkes suggested that Trustee Kartsonis because she is assigned to it, Jane and Mike Roberson get together with Commissioner Blocker and hash this out. She reported that Sarah Taylor has been blocking this position from the get-go and this has been going on for three years. Now that Beverly Frasier is back it would be great to get her on board. Chairman Hollon reported that they are leaning to having a county employee as a zoning inspector to do this and we would supplement this position.

CHARTER REVIEW

Chairman Hollon reported that he asked Attorney Flowers to do some drafting on the points we wanted to raise. One is the if there is a vacancy on the board, the governor appoints a replacement however, where we can have it where the board appoints a replacement. Another is adding additional language having it say for capital project of \$150,000 or a percentage of the budget, whichever is greater and this will also apply to the reserves. Attorney Flowers reported that it will be 25%. Treasurer Jurenovich reported that if it is a project it will have to go on the ballot. Attorney Flowers reported that he will draft something for the term limits that coincides with the school board. Vice Chairman Switkes reported that she would like to have something where there is an end game on term limits.

CONSTRUCTION PARKING ON SAN JUAN

Vice Chairman Switkes reported that she does not have an update as it was not brought up at our last meeting. She reported that she will reach out to Howard White.

SOLANA LIGHT AT A1A CONTACT WITH FDOT

Chairman Hollon reported that he will follow up with them again if he does not get a response. Vice Chairman Switkes asked if we are getting a lot of speeding violation on Solana Road. Chairman Hollon reported that some of deputies report where they are working are and some do not.

NEW BUSINESS

BUDGET DISCUSSION

Treasurer Jurenovich reviewed the budget that he handed out and the increases we discussed last month. His suggestion is to go with the .17 as that gets us under the reserve amount and shows the residents that we are returning some of the excess monies. The spreadsheet should be 0.17 and not 1.7. There was discussion about the different rates. Chairman Hollon suggested amending our current budget at the next meeting to take some of the law enforcement money and put it in the sidewalks and landscape so that the millage will not be such a drastic change. Chairman Hollon asked if you have to have a unanimous vote of the board to change the budget. Attorney Flowers reported yes. Trustee Cellucci asked about increasing the emergency clean up. Treasurer Jurenovich cautioned the board amending this year's budget to put money we did not spend into another category and strongly believes we need to return the money we did not spend this year back to our residents. Attorney Flowers reported that we must adopt a tentative budget tonight and it must be on the website at least 48 hours before the meeting. There was discussion about street lighting and it was agreed to add an additional \$12,000 to street lighting with the \$3,000 for the monthly invoice for a total of \$15,000.

Chairman Hollon thinks it is not fair to lower the millage this year and then increase it next year. He thinks we should amend the budget this year. Attorney Flowers reported that if that is what you want to do you must approve this tonight your intention to adopt a budget transfer from one budget category to another category. It will need to be advertised seven days before the next meeting and then you must spend that money before the end of the fiscal year.

Vice Chairman Switkes asked if we can increase the beautification budget as she believes she will be doing some landscaping at Ponte Vedra Blvd. and San Juan. Trustee Wester would like to increase it for pavers around \$8,500. It was agreed to increase beautification to \$28,500.

Vice Chairman Switkes reported that she wants to discuss with the board about taking over the Waterbridge water bill because this will double our water bill. She reported that she would like to review the bills.

Chairman Hollon reported that we should add some additional money to sidewalk. Trustee Wester reported that we need to show our commitment and put in the sidewalk from San Juan to the county line and this will be the final connector. Trustee Wester reported that once the segment from Jacksonville Beach is complete, we can start another segment down San Juan to Ponte Vedra Circle. Trustee McCuller reported that he thought the sidewalk was going to be done in stages. Trustee Wester reported yes and this could be a stage. Chairman Hollon reported that the balance we have from the law enforcement should be used towards sidewalks and reduce the millage some. Trustee Wester reported that we can do two separate sidewalks. Treasurer Jurenovich agrees with the sidewalks but is opposed to amending this year's budget and we do not have anything showing good faith for this year. I think rebudgeting for next year is good. Trustee Wester reported that he would like to come to the next meeting with a budget for the sidewalk from the county line to San Juan around to Ponte Vedra Circle. Attorney Flowers reported that is fine but you still have to adopt a tentative budget tonight.

Vice Chairman Switkes asked if we do get this Jack Pope position are we looking to get an office for that person to work? Chairman Hollon reported no because it will be a county position. There was discussion to have the San Juan sidewalk as multiple projects with each of them at \$150,000 increasing the sidewalk budget to \$300,000. Treasurer Jurenovich reported that there should be community involvement on the sidewalk. Vice Chairman Switkes reported that as a board we voted

to not stick to the formula for the sidewalk. Treasurer Jurenovich and Trustee Cellucci ask when. Chairman Hollon reported that we must vote on a budget tonight. Attorney Flowers reviewed the budget categories with the changes made. Chairman Jurenovich reported on beautification that there are people who live south in the MSD as all the beautification is north at San Juan Drive. Trustee Wester and Vice Chairman Switkes reported that they can come to a meeting and request beautification. Chairman Hollon reported that we changed street lighting to \$15,000, changed sidewalk to \$300,000, changed beautification to \$28,500. Chairman Hollon made a motion to approve all the changes with a millage at .25 makes the contingency reserves are at \$193,648. The motion was seconded and the vote passed 4-2 with Chairman Hollon, Vice Chairman Switkes, Trustee Wester and Trustee McCuller voting yes and Treasurer Jurenovich and Trustee Cellucci opposed.

Vice Chairman Switkes reported that Waterbridge does have a lot of common space and it will double the water bill and we added it to the budget. She reported if the board is okay with that line item.

KEY DATES

County Commissioners meeting August 16th and September 6th

Next MSD meeting will be September 12th at the Ponte Vedra Beach Library at 5:30pm

MSD Final Budget Hearing September 21st at the Ponte Vedra Beach Library at 5:30pm

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary