



***Municipal Service District of Ponte Vedra Beach***  
***P.O. Box 1323 Ponte Vedra Beach, Florida 32004-1323***  
***(904) 285-2221 www.pvmsd.org***

**MEETING MINUTES**  
**JUNE 12, 2023**

The Trustees of the Municipal Service District held their monthly meeting on Monday, June 12<sup>th</sup> at the Ponte Vedra Beach Branch Library – FOL Room at 5:30 PM.

**TRUSTEES PRESENT**

Al Hollon – Chairman - absent  
Kitty Switkes – Vice Chairman  
Rick Brown – Treasurer  
Charles Callaghan  
John Cellucci  
Brad Wester  
Michael White

Wayne Flowers – Attorney

Vice Chairman Switkes called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag.

Vice Chairman Switkes explained the public notice, order, conduct and civility.

**APPROVAL OF MINUTES**

The Board of Trustees meeting minutes from May 8<sup>th</sup>, 2023, were discussed. A motion was made to approve the minutes, they were seconded and unanimously carried.

**PUBLIC COMMENTS**

Don Breen – 546 Ponte Vedra Blvd – Mr. Breen had a question about drainage on the Boulevard where the water is pooling in the road, water standing in the road at 500 Ponte Vedra Blvd. and raised sidewalks between 408 and 412 Ponte Vedra Blvd. There are many others and these are just a couple of examples. Vice Chairman Switkes asked Trustee White to address Mr. Breen. Trustee White reported that he will address the issue in his report.

**TRUSTEE REPORTS**

**CHAIRMAN'S REPORT - CHAIRMAN HOLLON**  
**REPUBLIC / SHERIFF PATROLS AND PAYMENTS**

Chairman Hollon is absent but sent his report via e-mail.

**JEA / LANDSCAPE – VICE CHAIRMAN SWITKES**

Vice Chairman Switkes reported that the irrigation bill is good and there are no updates from JEA. After the meeting last month there was a person who asked if the vacuum system is what we will

have to live with. Vice Chairman Switkes reported that she reached out to Greg Corcoran and he said the vacuum system is working great and they are very happy. He also asked if this was the last year we must pay. Secretary Jurenovich reported that it is the last year. Trustee Cellucci reported that his neighborhood is still on septic. Regarding landscaping, Vice Chairman Switkes reported that she is always getting compliments on the islands and she is very happy with the new company. Trustee Wester asked if we could trim the oak tree at San Juan and Ponte Vedra Blvd. and then at the stop sign can we trim the bushes so the stop sign is more visible. Vice Chairman Switkes will investigate.

#### **TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN**

Treasurer Brown reported he submitted the Treasurer's Report and we are in great shape financially. Going into budget season, please keep in mind your areas of responsibility. Regarding the signs, there are street signs and speed signs and there are areas where we have a surplus. A motion was made to approve the Treasurer's Report, it was seconded and unanimously carried.

#### **BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN**

Trustee Callaghan reported that he is doing a survey of streetlights that need painting and Trustee Cellucci is helping with this as he puts the flags on the streetlight poles. Trustee Callaghan has spoken with the school board regarding the bus routes for Landrum next year. He had nothing new for the website.

#### **NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI**

Trustee Cellucci reported there is nothing new for insurance or newsletter. He did report that the flags will go up on the 30<sup>th</sup> through the following weekend.

#### **BEACH AND SIDEWALK– TRUSTEE WESTER**

Trustee Wester asked Secretary Jurenovich to look at the week after the 4<sup>th</sup> to have another sidewalk meeting. Since our last meeting we are going to schedule another meeting on phasing and thinks our last meeting was very successful. He reported that he believes the county is going to pay for most of the sidewalk and the MSD will be stewards of the project.

Trustee Wester reported that he contacted Nathan Otter at the county regarding getting some bollards at the San Juan Drive beach access to keep golf carts from parking there.

Vice Chairman Switkes asked about the beach berm. Trustee Wester reported that he attended the meeting at Guana hosted by the Army Corp. and they talked about getting in queues for the beach dredging project and nothing is happening in PV for that. They identified the sand source and had samples of that sand but they are still a couple of years off from getting that project started. Regarding the berm this meeting was only about dredging.

Trustee White asked if we do another workshop can we announce what the workshop will be and the addresses on San Juan that this will affect. Trustee Wester thinks that is a great idea and will come up with language for the ad. Trustee Wester reported that we do not know what our contribution to the sidewalk will be.

Lori Wells – She reported that in the sidewalk meeting it came up that the sidewalk was going to be on the left side. Is this definitive? Trustee Wester reported that in the report from Kimley Horne they suggested the west side. Some folks have asked if it is going to zigzag San Juan and it could but all of San Juan will have some of it that will feed across. Trustee Wester reported that it will not all be on the west side.

Kathy Gleason – 318 San Juan Drive reported that you have made a decision to put a sidewalk in on San Juan Drive and she asked at what meeting and where the minutes of that meeting are available

when the decision was made and the vote that the sidewalk was going to be on the west side. Trustee Wester reported that we have been talking about this for four or five years. Ms. Gleason reported that was not her question and wants to know when the decision was made. Trustee Wester reported that he does not have the time or date for that but reported that Kimley Horne report came back around January – March 2022. Secretary Jurenovich reported that there was not a vote on which side of the road to have a sidewalk but there was a vote that we did want a sidewalk and to hire Kimley Horne. Trustee Wester asked her if she was for or against the sidewalk and she said that is irrelevant. Vice Chairman Switkes reported that this is the first time that the county has been behind us to put in a sidewalk. Trustee Wester reported that at the moment there has not been any discussion regarding the sidewalk on Ponte Vedra Blvd.

### **TRUSTEE WHITE – CTTF / ROAD AND BRIDGE**

Trustee White reported that regarding the drainage there is an old study from 2014 a survey done on San Juan and Ponte Vedra Blvd. and what the drainage assets were and nothing that was proposed has been done. All the roads in the MSD are county owned and so are the right of ways. If there is a road that does not have a curb, it is a swale section roadway that has drainage. The problem is the homes built on the ocean were built at 12 or 13 feet. Today FEMA and DEP make you now build a home at 16 feet that creates a slope in the front yard and there is no way you can have a swale. Renovations have now been done and bushes have been planted and no one enforced the swale and what do we do now? St. Johns County is going to have to apply to have storm water go into the lagoon. The county has an appeal in to the DEP and water management. He reported that we do not have an answer back from these two organizations to see if we can be grandfathered in without having to meet the new standards. Unfortunately, we have done this to ourselves with new homes and yards not putting in swales. Trustee White reported that St. Johns County is not as motivated as I am and would like to be able to call the reviewer at DEP and report that the MSD would like to know if this will be grandfathered in. He reported that he would like the Boards approval for him to call and represent the MSD. Trustee Wester reported that he would like to make a motion for Mikey to represent the MSD for the continuing dialogue as a subset of St. Johns County. Treasurer Brown reported that he will second the motion if it is in compliance. Attorney Flowers reported that there is nothing illegal and someone might get mad that we stuck our nose in it. The motion was carried with a unanimous vote.

There was discussion about artificial turf and if your yard is sloped the water will go into the road and neighboring properties. Trustee White reported that we must come up with a plan that we can get through permitting. My focus will be on the roads that do not have curbs.

Scott Pearson – 80 San Juan Drive reported that all the old houses are being torn down and new ones put up and who oversees the drainage now? Trustee White reported that the county does not have a plan and everyone who touches the plans is at fault.

In the workshop there was discussion about parking on San Juan Drive and Trustee White reported that he made an appeal to the MSD about No Parking Signs on San Diego due to the width of the pavement and we got the signs. A thought is that we have no parking signs on Le Master and Rutile. There are other sections of the community that have narrow roadways and believe there should be no parking on Solana as it is a collector road. Trustee White reported that he will make a big map of the area and show where there are no parking signs and measurements of the asphalt's widths and then we as a Board can look at this to see if we need No Parking Signs.

Vice Chairman Switkes reported that she had a conversation with Dwayne Kent regarding the drain at 221-223 and he said that they are paving San Juan to Pablo. She asked Trustee White to let the Board know when they are doing this and to find out if they are just milling and paving. Trustee White reported that they will mill and pave and will not make the road wider. Vice Chairman Switkes asked his opinion on a double yellow line on San Juan as we have discussed this before and thought it would defer parking and the Board did not want it. This road is not a collector road and

you do not paint a center line on a local road. What would make this road worse is that it is very narrow. Trustee Wester reported that we can replicate the parking ordinance on San Juan Drive. Vice Chairman Switkes reported that to have two entries you can now do it on a 100-foot lot.

### **ATTORNEY REPORT – ATTORNEY FLOWERS**

Attorney Flowers reported that about five or six years ago the legislature passed a provision for officers to have training and it did not apply to Special District Board members but in this past session they included Special Districts to have training on ethics. He is not sure when the deadline is to complete this and if the training is on-line but will find out and communicate it to the board.

### **UNFINISHED BUSINESS**

#### **JACK POPE POSITION – CHAIRMAN HOLLON**

Vice Chairman Switkes reported that Chairman Hollon is absent and is working on this and will report back at the next meeting. She reported that Megan McKinley took a meeting with each Commissioner as the Zoning Board Chairman and discussed how important this position is to Ponte Vedra Beach. Attorney Flowers reported that the County Attorney has the draft interlocal agreement.

#### **YARD WASTE FLYER – VICE CHAIRMAN SWITKES**

Vice Chairman Switkes had the notices printed and distributed them to the Board. She is going to be diligent about putting them out and keeping notes as to where she leaves them.

### **NEW BUSINESS**

#### **2023 BUDGET DISCUSSION – TREASURER BROWN**

Attorney Flowers reported that he provided to the Board the preliminary estimate of property values. Between now and next month's meeting decide on a millage. Keep in mind that the contingency reserve cannot exceed \$200,000. Treasurer Brown asked them to look at this year's budget and where you are within that budget and if we need to use what we have. The property values are going up and the \$200,000 is going to be static so we need to look at what we are going to spend next year and we cannot continue to be overbudget. Attorney Flowers reported that we will get the property values at the end of the month and at the July meeting you will adopt a tentative millage for the two budget hearings you will hold in September. After you adopt the tentative millage in July, you can lower it but you cannot increase it.

Vice Chairman Switkes reported that she is getting bids for pressure washing the bridges and would like this on the agenda for next month's meeting.

Trustee Callaghan reported the article in the paper regarding the new law about golf carts and the signage that needs to be put up. There was discussion and the MSD is not a golf cart community. Trustee White will find out if we need to have signage.

Trustee Callaghan asked the deputy if there was anything in the pipeline regarding electric bikes. He reported that they are tackling the golf carts first. Trustee Wester reported that if the travel lanes are not designated for bikes, they can use the sidewalks.

### **KEY DATES**

County Commissioners meetings June 20<sup>th</sup>

Next MSD meeting will be July 10<sup>th</sup> at 5:30pm FOL room PVB Branch Library

### **ADJOURN**

A motion was made to adjourn; it was seconded and unanimously carried.  
Submitted, Ann Jurenovich, MSD Secretary