



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES

JANUARY 8 - 2024

The Trustees of the Municipal Service District held their monthly meeting on Monday, December 13th at the Ponte Vedra Branch Library at 5:30 PM.

TRUSTEES PRESENT

Al Hollon – Chairman
Kitty Switkes – Vice Chairman
Rick Brown – Treasurer
Charles Callaghan
John Cellucci
Brad Wester
Michael White

Wayne Flowers – Attorney

Chairman Hollon called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag.

Chairman Hollon explained the public notice, order, conduct and civility.

APPROVAL OF MINUTES

The Board of Trustees regular meeting minutes from December 11th were discussed. Vice Chairman Switkes reported that John Shields bid for \$1,500 was to bushhog and remove the dead pine trees. A motion was made to approve the minutes as corrected, they were seconded and unanimously carried.

PUBLIC COMMENTS

Paula Gaskin – 74 ½ San Juan Drive – She reported she is for no parking because drivers do not seem to know the rules of the road and it is very dangerous.

Scott Pearson – 180 San Juan Drive – He reported that he is for no parking but disappointed that it only goes to Pablo and not to Ponte Vedra Blvd. He has three questions that he would like the board to tell the public.

1. What is the MSD's reasoning for proposing No Parking on San Juan? Chairman Hollon reported that it is a safety issue for pedestrians and drivers. Mr. Pearson reported that this could be said for the entire length of San Juan Dr.
2. What is the criteria the MSD uses for recommending locations for No Parking to St. Johns County (ex: Solana to Pablo Rd. N.). Chairman Hollon reported that is the width of the road. Mr. Pearson did road measurements and read them (attached).
3. What criteria was used for the existing No Parking on San Juan.

Barb Roberts – 359 San Juan Drive – She reported that there have been two incidents where I have almost been hit by a car. She reported that she is in favor of no parking and would like an update on the sidewalk.

Wes Moore – 338 San Juan Drive – Mr. Moore reported that he is in support of the no parking.

Virginia Novak – 325 Pablo Road – Ms. Novak reported that she is in favor of no parking due to first responders having the ability to get to homes. This morning, she received a text message that said to vote no for the parking on San Juan, so pool, cleaning, and yard people have a place to park. Coming from a big city, you have people park in your yard or the driveway. She reported that she heard that Christ Church would allow construction people to park there. She reported that parking on San Juan by Miranda where in the summer people park there to go to the beach, and she feels bad for the people across the street that have to look at this. She reported that people want access to the beach but finding illegal spots to go to the beach needs to be stopped and no parking will help. It will also create a better and safer neighborhood if we deter this parking.

Clair Sably – 339 San Juan Dr. – She reported that she moved in over the summer and this no parking is very strange to her. She did move here from California and said that you never have anyone park in your driveway, and this is a whole different world. She asked where people are to park if you exceed the parking in your driveway. If you have no parking, there has to be a legally defined area as to where you can park. Her other option was to put speed bumps on the road and has this been considered. Chairman Hollon reported that this has been considered and there is no parking on the Blvd., and you can hire an off-duty deputy to manage your parking. Trustee Wester reported that you can get a permit from the county to help with parking and this is done all the time on the Blvd. There are exceptions to the no parking for delivery trucks and moving trucks. If you have guests the folks on the Blvd. have worked it out and this has been in effect since 2021. Trustee Wester reported that he does have a draft of the parking ordinance, and this has to be codified and ultimately approved by the Board of County Commissioners.

Jim Middleton – 327 San Juan Drive – Mr. Middleton reported he is here to talk about a drainage issue between 325-327 San Juan Drive. Mr. Middleton brought pictures to show the area (attached). This is from the lagoon course to the ocean course that goes under San Juan Drive. He reported that the drainage is with the county or the Ponte Vedra Inn and Club (PVIC). He brought the 1947 plat that controls currently. The PVIC has a company that sprays the bulkhead walls, and he has had some history with county meetings. He has a letter from Rick Mauldin copying Ben Bright that reports that the homeowner has some issues with washout, and they recognize this is an issue. Mr. Middleton is asking for some help from the MSD to get some help from the county and/or the PVIC. Mr. Middleton also concurs with his neighbors that he agrees with no parking on San Juan.

Gary Jurenovich – 536 Morning Side Drive – Mr. Jurenovich gave the history of Sunset Park and the sewer system that was put in Seaview Park in 2004. We used the lot on Sunset for the equipment for the sewer and drainage for a year and a half and the neighbors put up with this and it shaved off a year on the project. He reported that Calloway, the contractor, agreed that when the project was completed that they would bring in dirt and sod. All the neighbors helped lay the sod. After looking at it when it was completed we thought it would be a nice pocket park. We found the owner and they quick-claim deeded it to the county and the MSD agreed to mow and maintain the property. You do not want to give this away as this is a buffer to a business located on A1A. For the sake of the MSD, it is the only park we have. Mr. Jurenovich asked that the MSD send a letter to the county as this is a buffer for our residents.

Edye Wright – 521 Sunset Drive – Ms. Wright reported that she lives directly adjacent to the mowed areas of Sunset Park. We have mowed this area before the sewers were put in and have taken care of it and we have three boys who played out there along with the Rabbi's boys. A lot of people let their

dogs run there and she is happy that the back is getting cleaned up and would appreciate that it stays a park.

TRUSTEE REPORTS

CHAIRMAN'S REPORT - CHAIRMAN HOLLON

REPUBLIC / SHERIFF PATROLS AND PAYMENTS

Chairman Hollon reported that regarding Republic Services their contract expires July 31st, and he is working to get with the new contractor to confirm two day and side door pickup. Chairman Hollon reported that for the sheriff's report last month there were 40 citations, 142 warnings most for traffic. The deputies are doing routine patrol throughout the MSD between 7am – 10pm. Vice Chairman Switkes asked if there was any crime regarding traffic? Chairman Hollon reported no. Trustee Callaghan asked for clarification that from 7am – 10pm we have a dedicated deputy in the MSD. Chairman Hollon reported yes, and the recommendation of the sheriff department is that we do not need someone after 10pm. Trustee Callaghan asked if we have any percentages of when they are driving around and sitting running radar because he rarely sees a deputy driving on Le Master. You would think if someone were driving between 7am and 10pm they would have to drive down Le Master at least three times. Deputy Tedder reported that when he is working, he drives down Le Master at least two times but he works 5pm – 10pm. Vice Chairman Switkes reported that Republic did not pick up the recycling that is on A1A Friday and asked if they could pick it up early this week.

JEA / LANDSCAPE – VICE CHAIRMAN SWITKES

Vice Chairman Switkes reported that everything is in order for JEA and the irrigation bill is fine. She has not received a response back from JEA regarding painting the fire hydrants. She reported that she had A1A and Corona pine strawed for the ceremony next Monday so it should look fine and will report on Sunset Park in Unfinished Business.

BEACH AND SIDEWALK– TRUSTEE WESTER

Trustee Wester reported that Sara Perez is the new direct contact for Parks and Rec. for marine and beach services. She is the new point person for the MSD. All 14 beach accesses are getting upgrades. The contract to do these repairs goes through May and they think they will be done before. Some are lifting up the access over the dunes, fixing handrails, repairing ramps, etc. Please be mindful if they are working on an access to use another one while they are working. The sidewalk overall we are continuing to work with the county on the memorandum of understanding (MOU) and we need to get back with the county. Attorney Flowers reported that we have not drafted anything as we are waiting for the county to provide us with an example of what they want. Trustee Wester reported that regarding the no parking ordinance we have a draft. Regarding stopping at Pablo, he would like to make a push to put the no parking from Solana Road to Ponte Vedra Blvd. (PVB) and he does not know why we stopped at Pablo. Trustee White reported that his recollection was that when we had the sidewalk workshop there were two groups on the sidewalk, the north, and the south. The southern group wanted the no parking on San Juan and that is how we got the footprint. Trustee Wester reported that the two are not paired together and the other element was the traffic study and these two got commingled inadvertently. Trustee Wester reported that we make the no parking from Solana Road to Ponte Vedra Blvd. Treasurer Brown seconded the motion and is in full support of what you are proposing. Trustee Wester reported that what he is mimicking in the draft is what Ponte Vedra Blvd. has in play right now. Ponte Vedra Beach is behind for infrastructure and is backfilling with things like this. We have a second now and need to revise the language and add this draft to the website so people can review it. We have a template from PVB. Trustee White reported that since we published an agenda from Solana Road to Pablo Road North, can we just vote on this section now. Trustee White reported that we should put the other section on the agenda for next month in case someone saw the agenda and did not attend because this was not happening in their front yard. Trustee Wester reported that our vote is to move forward, and we do not have the final say or final vote and this is about a four-to-six-month process. Trustee Wester reported that we send out another notice and put it on the agenda.

TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN

Treasurer Brown reported that we received two deposits of \$304,000 in December. After transfers to cover expenses, we had an ending balance of \$1.2 million in the State Fund. There were no unexpected or out of the ordinary expenses for the month of December. We started our annual audit early this year and the secretary/bookkeeper is working on 1099's and her W2. The no outlet street sign at Overlook and PVB has been installed for \$363. The repair at Waterbridge has been completed at \$382.04 and San Juan Drive and Ponte Vedra Circle repair we have paid the deposit \$382.04. San Juan Drive and Pablo Road South street pole has to be replaced and it has been approved at a cost of \$1,375.46. A motion was made to approve the Treasurer's Report, it was seconded and unanimously carried.

BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN

Trustee Callaghan reported he is still working with Beaches Energy Service (BES) to see when they are going to install the new streetlights at 33 Corona and at the island at Poinciana Way. BES is still waiting to solidify the cost. Trustee Callaghan thanked deputy Tedder for reporting the streetlights that are not working. Regarding the website he will send out a blast about our next month's meeting regarding no parking. He will also work with the webmaster to simplify the website and make it more user friendly. He asked if anyone has any suggestions to let him know.

NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI

Trustee Cellucci reported there is nothing new on insurance. He reported that he is working on the flags and should be ready for Memorial Day. The newsletter is in the process of printing and should be out in three to four weeks.

TRUSTEE WHITE – CTTF / ROAD AND BRIDGE

Trustee White reported that the CTTF is going well and a bunch of good things going on for the whole A1A corridor. Hopefully before the end of summer we can bring someone in to report to the board or myself could do it for advancing improvements at A1A and Solana. Eisman and Russo are writing a proposal to expand the footprint that the county proposes to include Solana and San Juan. Another item that needs coordination is the design of the sidewalk with the right of way corridor survey throughout the phase 1 area, so we have this information for drainage. Treasurer Brown asked that to start the sidewalk, shouldn't this survey be done. Trustee Wester reported that they will do this survey for the sidewalk. Treasurer Brown asked wouldn't this be redundant to do two surveys? Trustee White reported that they will only do one survey but would like this to be done sooner than later. Chairman Hollon asked if Eisman and Russo will check the titles of the storm water drains? Trustee White reported that we are going to have to go down through the outfalls of different years on property rights. We are going to have county staff, county attorneys, our staff, club staff all working on this as the way they did the property rights is not clean.

Trustee White reported that the Morning Side problem between 530 and 532 the county said that what they did was wrong, and they are going to add a drainage easement between those two houses to fix the standing water.

Trustee White reported that many people have complained to him about the midge flies in the lagoon and what can be done about them. The midge flies do not bite, and they are here because the water is not oxygenated enough. The solution is aerators or bluegill fish. He reported that he will discuss this with the county and the club.

Vice Chairman Switkes reported that when she got on the board the midge flies were a big problem around the homes on Maria Place and it never went anywhere with the county. She reported that hopefully we can get an answer.

ATTORNEY REPORT – ATTORNEY FLOWERS

Attorney Flowers reported that the new sanitation contract will impact the budget and we need to get the ball rolling as we will be establishing a tentative budget in July.

Chairman Hollon reported that he received a letter from Lewis Longman and Walker about Attorney Flowers retirement and turning over records to him as he will be representing the MSD. Chairman Hollon reported that he responded to the letter.

UNFINISHED BUSINESS

SUNSET PARK CLEAN UP – VICE CHAIRMAN SWITKES

Chairman Hollon reported that he is in favor of sending a letter to the county about the park. Vice Chairman Switkes asked if we will have to do a MOU again. Attorney Flowers reported it depends on what the county wants. Vice Chairman Switkes reported that they just want us to clean up the back park. Commissioner Joseph reported that she is the one that brought this up and wants to let the MSD take care of cleaning it up so that everyone is happy. Trustee White prefers that we finish an agreement so that future board members and neighbors know that we have a signed MOU. Trustee Callaghan asked if the business next to the lot approached the county that they wanted the lot and does the county have the responsibility to notify the MSD? Attorney Flowers reported that the county is under no obligation to notify us. Commissioner Joseph reported that this property is under parks and rec and they just wanted it cleaned up. Attorney Flowers will contact them to see if they want to do an agreement. There was discussion about hiring Tree Masters to bushhog the back of the park and remove the dead tree. Vice Chairman Switkes made a motion to accept the proposal from Tree Masters for \$1,500 to bushhog and remove the dead tree, it was seconded and unanimously carried.

JACK POPE POSITION – CHAIRMAN HOLLON

Chairman Hollon reported that he and Attorney Flowers are still working with the county to agree on a job description on a limited basis. We need to ask them what they want us to agree to and see what they come back with so we can go ahead and hire someone. Commissioner Joseph said we should try it for a time period to see if it works. Attorney Flowers reported that we had an agreement that the county did agree with, and my suggestion is to see what we can get them to agree with and then we can decide if we want to advertise for a position or try what the county agreed to for six months. Trustee White asked was there a defined job description of what you wanted when you met with the county? Chairman Hollon reported that there was. Trustee White reported that he would like to see the job description so that he can compare it with what the county comes back with. Trustee White reported that he does not fully understand what the board wants and what the county does not want. Attorney Flowers reported that the original job description was going to be a county employee, however the county did not want that. Chairman Hollon reported that the core mission is:

1. Someone goes down to the county to review the plans.
2. That they are familiar with our zoning regulation
3. That they be able to check compliance.

Trustee White reported that working on the drainage and seeing how easements have been violated. My interest is that we have someone who can be there to enforce these easements and infrastructure that have been violated by us – residents that have caused some of these drainage problems. Chairman Hollon reported that we have offered the county that we would work with them with a checklist and if we find a violation it would be turned over to the county to enforce it or the county would you inspect and allow us to come along. Vice Chairman Switkes reported that we have shown the county plenty of things that have been missed since Jack Pope has been gone.

CONSIDERATION OF NO PARKING ON SAN JUAN – CHAIRMAN HOLLON

Chairman Hollon reported that we discussed this earlier with Trustee Wester.

NEW BUSINESS

ELECTION OF OFFICERS

Trustee Cellucci made a motion referring to rule 4.803 suspension of the standing rules which allows rules to be suspended. He reported that the rule he is looking at is rule 1.102 where elected officers of the board shall serve for one year term unless designated by the board. No trustee shall serve more than two consecutive one-year terms as board chair. Trustee Cellucci would like that rule suspended because he wants to nominate Chairman Hollon as Chairman again and he needs a second. Treasurer Brown seconded the motion. Attorney Flowers reports that he hates to say this but according to the rule this is a non-debatable motion. Attorney Flowers reported that the motion must specify the suspension. Trustee Cellucci made a motion that the suspension of rule 1.102 shall be for one year, it was seconded by Treasurer Brown and unanimously carried. A motion was made to elect Chairman Hollon as Chairman, it was seconded and unanimously carried. A motion was made to elect Vice Chairman Switkes as Vice Chairman, it was seconded and unanimously carried. A motion was made to elect Treasurer Brown as Treasurer, it was seconded and unanimously carried.

Chairman Hollon reported that the Memorial Service for Deputy Anderson will Monday at 8:30am by the flagpole.

KEY DATES

County Commissioners Meetings – January 16th and February 6th
Next MSD meeting will be February 12th at 5:30pm FOL room PVB Branch Library

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.
Submitted, Ann Jurenovich, MSD Secretary

Scott Pearson

180 San Juan Drive

1. What is MSD's reasoning for proposing No Parking on San Juan?
2. What is the criteria MSD uses for recommending locations for NO Parking to SJC? (i.e. Solano to Pablo)
3. What criteria was used for the existing No Parking on San Juan?

Road Measurements:

| | |
|------------------------|---|
| 55 San Juan | 21' 0" (Currently no parking on East and West Side) |
| 63 San Juan | 20' 10" (Currently no parking on West side of Street) |
| Golf Crossing/San Juan | 24' 11" |
| 180 San Juan | 18' 6" |
| Pablo/SJ North | 21' 6" |
| Madrona/SJ | 21' 6" |
| Pablo/SJ South | 20' 6" |
| 363 San Juan | 19' 7" |





