



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES

MAY 13, 2024

The Trustees of the Municipal Service District held their monthly meeting on Monday, May 13th at Our Lady Star of the Sea Catholic Church at 5:30 PM.

TRUSTEES PRESENT

Al Hollon – Chairman
Kitty Switkes – Vice Chairman
Rick Brown – Treasurer
Charles Callaghan
John Cellucci
Brad Wester - absent
Michael White

Wayne Flowers – Attorney - absent

Chairman Hollon called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The Board of Trustees regular meeting minutes from May 13th were discussed. A motion was made to approve the minutes, they were seconded and unanimously carried.

Chairman Hollon asked Trustee Callaghan to ask the web master to post the minutes in a timely manner. Secretary Jurenovich reported that we have discussed the ability to post ourselves and asked if he could speak to her again about us having the ability to post PDF's if she is absent. He reported he would.

PUBLIC COMMENTS

Chris Brazda – 91 San Juan Dr. #CC3 - Mr. Brazda reported that he is a member of the Palm Valley Ponte Vedra Architectural Review Committee and has been on the board of The Pointe Condos for four years. He would like an update on the sidewalk and does not know where to find information. Chairman Hollon reported that we have asked the county to enter into a memorandum of understanding for the sidewalk construction however, final approval would be by the County Commissioners. We told the county that we would contribute \$150,000 to the project this year. Chairman Hollon reported that today he requested another meeting with the County Administrator to discuss this and other things. Vice Chairman Switkes reported that she had a resident from The

Pointe contact her about vegetation planted in the easement from the bridge to the Ponte Vedra Inn and Club (PVIC). She asked if he had heard anything regarding this and he reported that they are keeping an eye on this.

Sandy Von Staden – 113 Broken Pottery Dr – Ms. Von Staden reported that she came to observe the meeting today and they live in the Grove. She used to be involved in local government in Pompano Beach and was on the board of beach renourishment. She is here to meet the board members and was on the HOH board for The Grove. She was on the scenic highway board down south but did attend a scenic highway meeting here in Ponte Vedra Beach. She has attended a couple of commission meetings and is here to observe.

CHAIRMAN'S REPORT - CHAIRMAN HOLLON **REPUBLIC / SHERIFF PATROLS AND PAYMENTS**

Chairman Hollon reported that he does not have anything on Republic but has reached out again to FCC Environmental Services to speak with them about the MSD services. Chairman Hollon reported that for the sheriff's report last month there were 98 citations, 198 warnings. He discussed some deputy statistics.

JEA / LANDSCAPE – VICE CHAIRMAN SWITKES

Vice Chairman Switkes reported that we have six backflow preventors that we take care of and will have all of them tested in June. The irrigation is good and authorized the irrigation to go two days a week this summer. JEA is looking at painting the hydrants and will let me know when they are in the area. Regarding landscaping we pulled out some winter annuals and will replant some summer colors. We got several hundred yards hydro seeded in the 800 block of the Boulevard by the county and they paid for it and the MSD purchased some small no parking signs to keep trucks off the area. There is another area at Golfview and Jefferson that could use some hydroseeding, but we will wait until the construction is completed before contacting the county. Trustee Cellucci asked when she plans to trim the palm trees and she reported probably at the end of June when the shoots come out. Trustee Cellucci reported that he would like to use the same person she uses to trim the palms in his area that are not covered by the MSD.

TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN

Treasurer Brown reported that the beginning balance in Prime money market was \$1.3 million with the ending \$1.245 million. The beginning balance in the First Horizon checking account was \$31,709 and the ending balance was \$29,366.. There were no extraordinary items this month. Chairman Hollon asked for a motion to approve the Treasurer's Report. A motion was made, seconded, and unanimously carried.

Treasurer Brown reported that he was out of town and Vice Chairman Switkes in his absence requested repair to two signs. One on Pablo Road at 218 and one on Ponte Vedra Blvd. (PVB) at 506. Solana Road at Morning Side Drive was hit, and Chairman Hollon reported this would be paid by the driver's insurance and the sign has been fixed and paid for. Chairman Hollon reported that he has asked for a copy of the police report, and we will send that to the insurance company with a copy of the invoice from B & S Sign. There was discussion about the sign on Pablo Road that Vice Chairman Switkes reported that she thinks the contractor hit the sign but does not have proof and not sure about the recourse we have. Chairman Hollon reported that we can follow up with the contractor. Vice Chairman Switkes reported she has followed up with the contractor and sub-contractor at 218 Pablo and they are not taking responsibility. Trustee White reported that if we do not have proof there is nothing we can do, but we can ask. Treasurer Brown reported that we have invoices for all the signs and will pay them. Chairman Hollon made a motion to approve the expenditure of the \$218, it was seconded and unanimously carried.

BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN

Trustee Callaghan reported that since our last meeting the 11 lights that were reported not working properly have been fixed. He met with Matt Brooks, and he reported that the budget and pricing for maintenance for new lights has not been budgeted yet. With that being said we will have to wait. He did report that they are going to look at the condition of the streetlights for the following roads. Granada, Corona, Pablo, PVB, Rutile, Solana, and Sunset Drive. This will take up to two months and any repairs will be done in the next four months. What they are looking for is wear and tear on the outside of the poles and the condition of the light fixture (top, sensor, and glass). We have discussed about painting some of the poles and they have discouraged us about doing that. Mr. Brooks reported that if we could produce a list of poles that need maintenance, they would send a crew to look at them. Some of the poles are basically dirty and they would recommend soap and water to clean them but if you see fiberglass he suggested that it should not be painted. Mr. Brooks also requested that each month we report on lights that are not working and be more specific about the problem with the lights, not working, flashing, etc. Chairman Hollon reported that he will note that to Deputy Tedder.

Trustee Callaghan reported that there is nothing new on the website but will contact Crystal about us having the ability to add PDF's.

NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI

Trustee Cellucci reported that the flags will be coordinated with the club for Memorial Day. Regarding insurance he will start getting renewals in the upcoming months. For the newsletter he would like to get some photos of the islands for this year's newsletter. Trustee White suggested getting a picture of the new beach walkovers. All write-ups will need to be received by November.

BEACH AND SIDEWALK- TRUSTEE WESTER

Trustee Wester is absent tonight, but Chairman Hollon reported that for sidewalks, Joy Andrews told him today that she has drafted a no parking ban for San Juan Drive for the area by Miranda and the county attorney is reviewing it. Chairman Hollon reported that he will follow up with her about the no parking.

TRUSTEE REPORTS

TRUSTEE WHITE – CTF / ROAD AND BRIDGE

Trustee White reported that the CTF has an overall traffic study that should be completed in the next 30 days so we should have some information at the next meeting or possibly the next. For the Miranda Bridge pavement spoke with Dwayne Kent and he was concerned about putting asphalt on a timber bridge deck. However, he does not object about extending the scope of the San Juan repaving to include the bridge deck, but he does not know how to remove the asphalt that is on the bridge deck and not sure how to get the asphalt on the bridge deck. Mr. Kent will do more research on this.

Trustee White would like to make this an action item. If you remember we talked about the drainage feasibility study the county is doing with Eisman and Russo and the proposal received to include San Juan and Solana that we asked for is \$44,441. By us adding this it gives the MSD a master plan. Trustee White appealed to Mr. Kent and asked if they could partially fund this, and he said they are tapped out. Chairman Hollon asked if we could make an argument that part of this study would be pertinent to the sidewalk? Chairman Hollon reported that we can pay this if this payment goes towards a credit of the \$150,000 for the sidewalk. Trustee White reported that we could but some of this study is on Solana that has nothing to do with the sidewalk. Trustee White reported that if we do an interlocal for the sidewalk 60% of the money would go towards San Juan sidewalk but we have talked about this for a long time and need to take action. The county went out and did a feasibility study on the PVB that we did not contribute but the good news is we are using the same engineer. Trustee White reported that to do a feasibility study you need a survey done first which is a \$35,000 ticket. We have \$150,000 in the budget for the drainage so these two items are completely focused on drainage and would be comfortable to use the drainage budget to move these two items forward. Without these we are not making any progress and would like to know what needs to be done to get

the board's support to move forward. Chairman Hollon agrees 100% that the survey would be for the sidewalk on San Juan and would like to know how much should go towards San Juan. Trustee White reported that we can figure the percentage out by linear footage. A motion was made that the board authorize an expenditure of \$35,000 for the DRMP survey for San Juan Drive and \$44,441 to Eisman and Russo to conduct a feasibility study of a portion of Solana Road and San Juan Drive. Based on the linear study we would ask the county for a credit from the county towards the \$150,000 for the sidewalk. We would ask the county for 100% credit of the survey \$35,000 because you cannot build a sidewalk unless you have a survey. On the feasibility study we would prorate the numbers and ask the county for the portion of feasibility study. A motion was made that the board authorize expenditure of funds to DRMP for \$35,000 for the survey with 100% credit from the county and the engineering feasibility study to Eisman and Russo for \$44,441 and seek credit from the county based on the linear footage. It was seconded and unanimously carried.

Trustee White reported on the other drainage issues that he has a list of addresses, parcels, and plots for someone to run title on. He believes that Attorney Flowers needs to talk to the county attorney and ask them to take these over as it is on their roads. Chairman Hollon reported that we will have to run a title search and maybe the county will then take it over. The county has an areal photo of these drains. As long as we have the photos we can give these to Attorney Flowers.

Trustee White reported that he has done some research on the midge flies in the lagoon. He knows that this has been brought up before and died on the vine but here are some facts. The PVIC owns the lagoon system, and we will get nowhere without them. Had a meeting with the manager and Jay Reister at maintenance about them and they said that mosquito control will not do anything to address a non-biting insect and stated a midge fly is a nuisance insect. If you look at a lot of lakes they have a bubbler system or aerators. It looks like we need aerators. The lagoons are old, shallow, and slow moving it there is a muck bottom and that is where the midge flies are breeding. The professional recommendation is you aerate it and stock it with fish and they eat the eggs. The TPC and Sawgrass have them and the way it works you have like a doghouse that sits on the bank and has a pump that has a hose that runs out to the pump. Chairman Hollon asked if he has been in contact with a company that does this. Trustee White said there is a company called Solitude and they have been under contract with the PVIC to do this in a small area. This is not going to be solved overnight and personally do not think it will be solved without some state funds but the advantage is these lagoons drain into the Guana which is an outstanding Florida waterway and there are only 40 of these in the state and if you have an environmental leading Governor you might get some funds. The county is having a nightmare trying to dredge the canal from Micklers at A1A back to the lagoons, so these midge flies affect a lot of people. The big picture item is that improving the water quality in the lagoons will produce credits that could provide us with drainage capacity. Chairman Hollon reported that he will contact Cyndi Stephenson to help us with this. Vice Chairman Switkes reported that Commissioner Dean could be another good contact. Chairman Hollon reported that he will get with Attorney Flowers as he has worked with water management before. Trustee White reported that it is not something we need to address tomorrow but for sure in the near future. Vice Chairman Switkes asked about fountains. Trustee White reported that fountains are very loud, use a lot of electricity and are very mechanical as no one will hear a bubbler. You do have to have a doghouse for the aerator pump and the club said that they would throughout their property identify power for these.

ATTORNEY REPORT – ATTORNEY FLOWERS

Attorney Flowers reported is absent tonight.

UNFINISHED BUSINESS

JACK POPE POSITION – CHAIRMAN HOLLON

Chairman Hollon reported he met with Joy Andrews and sent her e-mails and is waiting for a follow up meeting. Hoping we can do something on a trial basis and get some relief on this.

Secretary Jurenovich reported that next month the first budget meeting will be on the agenda.

KEY DATES

County Commissioners Meetings – May 21st and June 4th

Next MSD meeting will be June 10th at the Ponte Vedra Branch Library at 5:30pm

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary