



***Municipal Service District of Ponte Vedra Beach***  
***P.O. Box 1323 Ponte Vedra Beach, Florida 32004-1323***  
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## **MEETING MINUTES**

### **DECEMBER 9, 2024**

The Trustees of the Municipal Service District held their monthly meeting on Monday, December 9<sup>th</sup> at the Ponte Vedra Beach Library at 5:30 PM.

#### **TRUSTEES PRESENT**

Al Hollon – Chairman  
Kitty Switkes – Vice Chairman  
Rick Brown – Treasurer  
David Burch  
Charles Callaghan  
John Cellucci  
Michael White

Wayne Flowers – Attorney

Chairman Hollon called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag. He discussed the statement of public notice.

#### **SWEARING IN OF NEWLY ELECTED TRUSTEES**

Attorney Flowers swore in Trustee Cellucci, Trustee Burch and Trustee Switkes to hold office as an MSD Trustee.

#### **APPROVAL OF MINUTES**

The Board of Trustees regular meeting minutes from November 12<sup>th</sup> were discussed. A motion was made to approve the minutes, they were seconded and unanimously carried.

Dr. Xue cannot make it tonight so we will postpone his presentation.

#### **PUBLIC COMMENTS**

Wes Moore – 338 San Juan Dr. – Mr. Moore wanted to share that in 2021 and 2020 the Ponte Vedra Community Association (PVCA) solicited the community regarding the safety on San Juan Drive. Recently there has been a petition regarding the sidewalk and the no parking signs. The MSD has now done a survey on no parking and the survey, nor the petition depicts the wording of the ordinance. My question is are we in a situation where the deposited correct information to the county commissioners before they vote. Also do you know when the vote will be put on the commissioner's agenda. Chairman Hollon reported that regarding the survey, there was a link to the ordinance on the

website. Mr. Moore reported that there was not a link to the survey in what he received. Ms. Seibly reported that she was the only one in this room that was at the meeting. Mr. Moore reported that he was at the county meeting.

Claire Seibly – 339 San Juan Dr. – Ms. Seibly reported that she is here regarding the no parking on San Juan Dr. and wants to know who drafted the verbiage the preamble for that survey. Chairman Hollon reported that he did. Ms. Seibly reported that she thinks Chairman Hollon was very biased on his wording because you failed to mention that there is a contingency of people that are against it. She believes that the survey was to validate the recommendation of this board. There is a large number of us who presented to the Ponte Vedra Zoning and Adjustment Board (PVZAB) signed petitions saying we are against the no parking ordinance. This is what led to Brad Wester meeting with the attorneys and changing the wording to 7a – 5pm. Ms. Seibly reported her biggest thing is there was a woman who came to the meeting who walks her two yappy dogs and had a map, but she failed to disclose that while she is walking her yappy yappy dogs she has two headphones in. Mr. Wester pointed out to me that “Claire you run, and you are on alert.” She reported that most of the people who are complaining are the ones that are on their phones and not doing what they should be doing. My thing is that she would love to know the results of the survey and weight should be given to those living on San Juan Dr. because it is our lives that will be impacted. Mr. Moore, who lives directly across the street from me are on totally opposites pages on this. My biggest concern is that this will impact my gardeners and the workers at my house. This could pit neighbor vs. neighbor, and you will have neighbors calling to tattle that people are parking and come write a ticket. When I came here in February of last year, your board dismissed me and said that this was already talked about. This is my street and if you want to use this street as a cut through, go use Ponte Vedra Blvd. Chairman Hollon reported that once the results are completed, there is a meeting in January for the Board of County Commissioners that we will present the results.

## **TRUSTEE REPORTS**

### **CHAIRMAN’S REPORT - CHAIRMAN HOLLON**

#### **FCC ENVIRONMENTAL / SHERIFF PATROLS AND PAYMENTS**

Chairman Hollon reported that they are getting a new operations manager as Ray Mazzaferro who is the General Manager has had surgery and is out of commission for a few months. Nothing new to report on trash pickup.

Regarding the Sheriff’s report there were 52 citations and 143 warnings. Chairman Hollon reported that these are speeding, running stop signs and blocking the road. Trustee Cellucci reported that last month when we did the goals, one of them was more visibility of the deputies. He reported that some residents have reported that some of the interior streets are not being patrolled. Vice Chairman Switkes reported that she agrees. Trustee Cellucci reported that he knows where they are patrolling but we need more visibility on other streets.

Vice Chairman Switkes reported that she is seeing more and more trash cans out on the street due to people not using the side door and think as a goal for 2025 is for us as Trustees to divide up the MSD and be assigned a certain street and see who is using the side door and have a campaign to get more individuals to use it. She reported that she would like to see some statistics. Chairman Hollon reported that it is not necessary for us to do that because in our contract Mr. Mazzaferro and myself were to do a drive around with the trucks but due to his health it has been postponed. Once we determine how many are not using it we will reduce the amount we are paying.

Ms. Seibly reported that when she moved here she did not understand the side door pick up but does not want anyone on her property, so she brings hers out. Is there an issue with people having their garbage cans out on the street? Chairman Hollon reported that is the genesis and the convenience. She reported that she understands the elderly needing it, but this makes the price go up so why don’t we get rid of it? Chairman Hollon reported that some people want it. She reported that if people are not using it, it is the changing of the guard and people are more self-sufficient. Vice Chairman

Switkes reported that aesthetically we like the cans out of site. Recycling changed a few years ago when we had small bins and now we have the large blue bins, and it is only once a week as garbage is twice a week. The side door pick up has been around for decades in the MSD. Ms. Seibly reported that it has increased a lot. Vice Chairman Switkes reported that we increased our budget, and the board approved the amount.

Trustee White asked Deputy Tedder on a shift how much are you riding around or how much are you running radar stationery. Deputy Tedder said about 50-50. Trustee Cellucci reported that he is not talking about Deputy Tedder, but the others that we are paying \$55 an hour to. Trustee White reported that he is trying to give Chairman Hollon and idea of what our expectations are. Trustee Cellucci reported that 50-50 would be an improvement. Chairman Hollon reported that he will speak with the patrol sergeant. Deputy Tedder would like to have at least one activity done an hour (traffic spot or something) and if that cannot be done then we need to find another deputy to patrol.

#### **JEA / LANDSCAPE – VICE CHAIRMAN SWITKES**

Vice Chairman Switkes reported that JEA regarding the fire hydrants that they are sandblasting them and then painting them yellow. She reported that she contacted JEA at 2 Corona Road (substation) to see if she could cut their palm trees back and has not heard back. The irrigation bill looks good however there was no consumption for Overlook but will have the irrigation guy come check. She reported that she does not have an update on the new hydrant that is in unfinished business. Regarding landscaping we did a lot of pine straw and some flowers. Regarding the palm trees on the right of way at the Corona Bridge that was discussed last month she is going to push that back till March when it is a better time to plant.

#### **TREASURER’S REPORT / STREET SIGNS– TREASURER BROWN**

Treasurer Brown reported that the beginning balance in the Florida Prime money market for November is just a little over \$1 million. After two wire transfer withdrawals to the First Horizon checking totaling \$34,000, and interest earned of \$4,124 and three deposits from St. Johns County totaling \$172,414 the ending balance was \$1.0822 million. The current yield on that account has dropped a little and is now at 4.87%. The beginning balance in the First Horizon checking account was \$26,054. After the two-wire transfers mentioned before of \$34,000 plus a non-recurring deposit of \$997.22 and current expenses the ending balance was \$28,663. There was no new sign activity. A motion was made to approve the Treasurer’s Report, it was seconded and unanimously carried.

#### **BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN**

Trustee Callaghan reported that he received quotes to put in two new streetlights. One was at Maria and the other was between 44-48 Solana Road. Franklin Electric was the lowest. The cost for the pole from Beaches Energy Service (BES) is the same at \$1,563. The trenching for both is about 125 feet. The cost for Maria is about \$4,600 and for Solana it is a shorter distance and the cost is \$3,770. He reported that he has not heard back from Future Works.

Crystal is working to revamp the website and adding some social media this week. Trustee Callaghan addressed Ms. Seibly and let her know that the survey 75% of the people were supportive of the no parking. So, of the residents on San Juan Dr., it was 28-16 in favor. Ms. Seibly would like to know of the 28 if they have circular driveways. Trustee White asked if that would impact your vote if you had a circular driveway. She reported no and San Juan Dr. is not a through street. She also said it is not the parked cars on San Juan Dr. but the walkers who are listening to their headsets. Trustee Callaghan reported that he walks on San Juan Dr. and the problem he sees is the lawn truck parked on the road and the drivers are on their phone.

#### **NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI**

Trustee Cellucci reported that he needs the newsletter reports by November 30<sup>th</sup>. There has been a suggestion to move away from the wooden flag poles and go to aluminum. Trustee Cellucci asked if anyone has any suggestions. Trustee Burch asked if we do the flags or the Ponte Vedra Inn and Club

(PVIC). Trustee Cellucci reported that we do all the flags and the PVIC does them from Pablo Road to Miranda. Trustee Cellucci reported that he received another note from Travelers regarding the workers' comp audit which he has already sent in.

### **BEACH AND SIDEWALK– CHAIRMAN HOLLON**

Chairman Hollon reported that he does not have anything on the beach or sidewalk. Chairman Hollon asked what we need to do to get the no parking on the agenda. Commissioner Joseph reported to call me in January. She said on the first reading there were no comments allowed but on the second reading you can have comments. Trustee Burch asked who will present this. Chairman Hollon reported that Brad Wester will present it. Trustee Burch reported that he was under the impression that he will be taking over that role and is willing to present it to the County Commission. Attorney Flowers reported that the Board asked Brad to represent the MSD.

### **TRUSTEE WHITE – CTTF / ROAD AND BRIDGE**

Trustee White reported that he has been working with the CTTF on the traffic study which they are presenting to other homeowner's associations. He is working with Greg Leonard on a video. Regarding road and bridge he needs to get with the county to look for drainage easements to relieve drainage on the Blvd. He reported that he had a meeting in preparation for the Mosquito District this evening and Dr. Xue is out of the country, so he spoke with his deputy. In general, we discussed the prospect of putting some bubblers in the lagoon system and she discussed some information in our area and 100% agreed on a bubbler system in our community and reported it would have a direct impact. She gave me some grant application options but did report that you will need some residential input. Commissioner Joseph reported that if you are going to do this you will need to have a better name than the bubbler system, like clean water act. Trustee White reported that if we have all parties on board and cannot get grant money, then we should just quit and go home as it is obvious that we should qualify and will be a winner for everyone. Vice Chairman Switkes asked any end date on the Mickler's intersection constructions from the CTTF. Trustee White reported that the CTTF says it would be completed by the end of the year however he thinks it will be several months before completion. Vice Chairman Switkes asked if the grant money comes from the Senate. Attorney Flowers reported that the DEP has grant money. Commissioner Joseph reported that the county has Adam Tecler who could help you with grants. Trustee White reported that at the end of the day the role of the MSD would be to take care of the maintenance. Chairman Hollon asked about the title on the land easements and asked if we need legal descriptions. Trustee White reported that he found someone to do the seven legal descriptions for \$250 each and another to do all seven for \$8,500. He found a lady that gave him some additional information to go to a company to run title on legal descriptions. Trustee White asked to use River City Survey and Mapping to get legal descriptions not to exceed \$2,500 to bound the seven areas where we want to research the drainage easement rights. Trustee Cellucci asked if one of the title searches is on Morning Side Dr.. Trustee White reported yes it includes Morning Side Dr.. Chairman Hollon made a motion to authorize Trustee White to use River City Survey and Mapping and not exceed \$2,500 in the event it is necessary to have a legal description. The motion was seconded and carried.

### **ATTORNEY REPORT – ATTORNEY FLOWERS**

Attorney Flowers reported that he has three items.

- 1 Reminder that the organization meeting is next month and if you want to campaign for an officer position now is the time.
- 2 We have a new Trustee on the Board and would like to do a Sunshine Law review in January or February.
- 3 Regarding the e-mail sent about amending the procedures manual on budget amendments the threshold now is \$2,500 and has been this amount for 25 years and we discussed amending that. He would like to prepare something for your consideration and bring it to the board next month. Attorney Flowers reported the new amount is \$25,000.

Chairman Hollon reported that you must take an ethics class by the end of the year. You can do this

through the Florida Associations of Special Districts. Attorney Flowers reported that there is a cost, and the MSD will reimburse you.

### **UNFINISHED BUSINESS**

#### **JACK POPE POSITION – CHAIRMAN HOLLON**

Chairman Hollon reported that he is waiting to hear back from Mike Roberson and A.C. White.

#### **NO PARKING ORDINANCE ON SAN JUAN DRIVE – CHAIRMAN HOLLON**

Chairman Hollon reported that we discussed this earlier and asked Trustee Burch to contact Brad about the meeting. Vice Chairman Switkes asked if we are going to post the results of the survey? Trustee Callaghan reported that since the meeting is going to be later in January we would like to extend the deadline of the survey for our next meeting. Trustee Callaghan reported that we will extend the date to January 6. Trustee White reported that we should put the results on the website. Trustee Callaghan reported that we will send out another e-mail blast to let residents know it has been extended. Ms. Seibly asked how many e-mail addresses you have on file. Chairman Hollon reported just over 1,000. Ms. Seibly reported that you had a very low turnout. Vice Chairman Switkes reported that a lot went to junk so that is why we added it to our website.

#### **JEA – NEW FIRE HYDRANT 73 SAN JUAN – VICE CHAIRMAN SWITKES**

Vice Chairman Switkes reported that she is still working on this.

### **KEY DATES**

County Commissioners Meeting – December 17<sup>th</sup>

Next MSD regular meeting will be Monday, January 13<sup>th</sup> at the Ponte Vedra Branch Library at 5:30pm

### **ADJOURN**

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary