



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES

JANUARY 12, 2025

The Trustees of the Municipal Service District held their monthly meeting on Monday, January 12th at Our Lady Star of the Sea Catholic Church, The Browning Center, Room 3 at 5:30 PM.

TRUSTEES PRESENT

Kitty Switkes – Chairman
Al Hollon – Vice Chairman
Rick Brown – Treasurer
David Burch
Charles Callaghan
John Cellucci
Michael White - absent

Wayne Flowers – Attorney

Chairman Switkes called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag. She discussed the statement of public notice / civility.

APPROVAL OF MINUTES

The Board of Trustees regular meeting minutes from December 8th were discussed. A motion was made to approve the minutes; it was seconded and unanimously carried.

PUBLIC COMMENT

Kim Oden – Ponte Vedra Beach Branch Library – She reported that they are having a children’s room renovation and that is why you are having to move your meetings. She reported that she has information on the library programs and there is a family-friendly event on January 24th from 6-7:30pm.

Megan McKinley – 528 Rutile Drive – She reported that she walks and bikes almost daily on Le Master and recently there are about 13 signs in the right of way (ROW) regarding speeding. The signs are problematic as they are contributing to visual clutter, and they are not going to slow the speeding cars down. She suggested that the MSD add some basic signage to Le Master (the speed limit signs) and then actually have the deputies ticket individuals who are speeding.

Vice Chairman Hollon reported that most residents signed a petition for the speed signs and reported he has talked to the Commissioner Joseph, and we are going to get two speed signs. Regarding the

location of the speed signs, he is leaving that up to the Sheriff's department. He reported that a radar study has been completed. Chairman Switkes asked that once the speed signs are up we need to get the signs out of the ROW. The signs can be on their property but not in the ROW and they are a little deceiving because they say 20mph.

TRUSTEE REPORTS

JEA - LANDSCAPE – CHAIRMAN SWITKES

Chairman Switkes reported that the irrigation bill is a little high at Waterbridge and Overlook and our irrigation guy will take a look at both. Regarding landscaping, the islands look good and there is not a lot of maintenance to do in the winter. Regarding the six palms that were planted at the Corona Road bridge, two of them do not look good and they will be replaced in the spring as we have a year's warranty. The Corona Road bridge will get pressure washed this month.

Next month we will have the Chairman from Pointe 1 come to our meeting regarding the pedestrian bridge which we gave them some money along with the county.

FCC ENVIRONMENTAL / SHERIFF PATROLS AND PAYMENTS – VICE CHAIRMAN HOLLON

Vice Chairman Hollon reported that on November 12th – 15th there was a radar study on Le Master that was between the JEA water plant and the curve south of JEA in the straightaway. There were 3,400 cars in the three days with 184 enforceable violations, average speed 24 and the 85th percentile speed was 28. Deputy Tedder reported that the two speed signs would be located near Maria and Le Master and one in the straightaway where the radar study was done.

The deputies have issued 98 citations, 271 warnings and 16 parking violations since last meeting. Vice Chairman Hollon reported some violations regarding illegals and juveniles on golf carts and e-bikes. There was discussion about the age you can cite individuals for reckless driving (example doing a wheelie).

Regarding FCC there was discussion with the Operations Manager, and he assured me that we would start receiving monthly invoices. He reported that he has addresses of homes that put their garbage on the curb. We now have 316 and there could possibly be 100 more.

This Wednesday at 8am we will have our annual memorial for Deputy James Anderson at A1A and Corona. Trustee Burch suggested that we could possibly send out a piece of paper with e-bike regulations.

TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN

The beginning balance in the Florida Prime money market was \$1.01 million. After two wire transfer to First Horizon for \$32K and one deposit from St Johns County for \$132k, and interest earned of \$3,815, the ending balance was 1.308M. Current yield on the account is 3.99%. The beginning balance in the First Horizon checking account was \$39,406. After the two previously mentioned wire transfers from Florida Prime the ending balance was \$39,818. Chairman Switkes asked for a motion to approve the Treasurer's report. A motion was made; it was seconded and unanimously carried.

Regarding signs there was no recent activity. Deputy Tedder asked about the No Parking sign on Pablo Road as it is missing. Treasurer Brown will contact the club to see if this was knocked or taken down.

BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN

Trustee Callaghan reported that there are 22 streetlights that are not working properly. Twelve on the Boulevard, 2 on Lake and 5 on San Juan, 1 each on Morning Side, Granada, and Pablo. Beaches

Energy (BE) is getting ready to replace the poles and fixtures in the 600-688 block of Ponte Vedra Blvd. (PVB) and once that is complete they will start on the 300 block of PVB.

Regarding the website, we sent out an e-blast on January 7th regarding the lithium batteries. We received a few comments about why they do not have a local location to get rid of them. Vice Chairman Hollon discussed how we used to do things like this with Republic and the problem is the traffic waiting to get to the disposal area. There was discussion about bringing this back and possibly having something under the Palm Valley bridge.

NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI

Trustee Cellucci reported that the newsletter should go out mid-February. He reported that he has a small company to help him with the flags and get brackets on the new poles before Memorial Day. The insurance is good but there is some paperwork that needs signing. Secretary Jurenovich will reach out to Thompson Baker to get what needs to be signed.

BEACH AND SIDEWALK-TRUSTEE BURCH

Trustee Burch reported that we approved Kimley-Horne's contract and will review it one more time. The scope of work is 30% set and will be about 45-60 days. Within that scope of the 30% plan to revisit the determination of the west side of the road to the east side. He reported about the west side with golf balls and the liability to the club.

Trustee Burch does not have anything new for the beach.

Chairman Switkes asked Trustee Burch to speak to the club about the possibly of adding landscaping on the golf course near where the sidewalk would be to shield errant golf balls from going towards the ROW / sidewalk.

TRUSTEE WHITE – CTTF / ROAD AND BRIDGE

Trustee White is absent tonight.

ATTORNEY REPORT – ATTORNEY FLOWERS

Attorney Flowers reported that this is an election year, and the odd number seats are up for election this year and qualifying is in June and before that the supervisor of elections will ask us to pass a resolution for the re-election. Chairman Switkes reported that the Ethics class is once a year.

UNFINISHED BUSINESS

JACK POPE/PLAN REVIEW POSITION – VICE CHAIRMAN HOLLON

Vice Chairman Hollon reported that it is finally done, and the Commissioners have approved the position. The county will start the process of hiring someone. Once hired they will provide us with an invoice to pay half up to \$50,000. Kathy Gleason, Ponte Vedra Community Association, asked Vice Chairman Hollon if he will share with them the responsibilities of this position so that they can put it in their newsletter.

NEW BUSINESS

ELECTION OF OFFICERS – CHAIRMAN, VICE CHAIRMAN, TREASURER

Vice Chairman Hollon nominated Chairman Switkes to serve another term as Chairman. Chairman Switkes asked if there were any other nominations and there were none. The nomination for Chairman Switkes was seconded and unanimously carried.

Vice Chairman Hollon nominated Trustee Cellucci to serve as Vice Chairman. Trustee Cellucci thanked him for the nomination and declined. Vice Chairman Hollon nominated Trustee Burch for Vice Chairman. Chairman Switkes asked if there were any other nominations and there were none. The nomination for Trustee Burch was seconded, and unanimously carried.

Vice Chairman Hollon nominated Treasurer Brown to serve as Treasurer. Chairman Switkes asked if there were any other nominations and there were none. The nomination for Treasurer Brown was seconded and unanimously carried.

KEY DATES

County Commissioners Meetings – January 20th and February 3rd

Next MSD regular meeting will be, Monday, February 9th at Our Lady Star of the Sea Catholic Church – Browning Center, Room 2 @ 5:30pm

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.
Submitted, Ann Jurenovich, MSD Secretary