



***Municipal Service District of Ponte Vedra Beach***  
***P.O. Box 1323 Ponte Vedra Beach, Florida 32004-1323***  
***(904) 247-2132 www.pvmsd.org***

## **MEETING MINUTES**

### **APRIL 13, 2026**

The Trustees of the Municipal Service District held their monthly meeting on Monday, April 13<sup>th</sup> at Our Lady Star of the Sea Catholic Church, The Browning Center, Room 3 at 5:30 PM.

#### **TRUSTEES PRESENT**

Kitty Switkes – Chairman  
David Burch – Vice Chairman  
Rick Brown – Treasurer  
Charles Callaghan - absent  
John Cellucci  
Al Hollon  
Michael White

Wayne Flowers – Attorney

Chairman Switkes called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag. She discussed the statement of public notice / civility.

#### **APPROVAL OF MINUTES**

The Board of Trustees' regular meeting minutes from March 19<sup>th</sup> were discussed. A motion was made to approve the minutes as amended; they were seconded and unanimously carried.

#### **PUBLIC COMMENT**

Megan McKinley – 528 Rutile Dr. – Ms. McKinley reported that there are some middle school children, primarily boys, speeding on their e-bikes. She asked if there could be some additional police presence in the area. Trustee Hollon reported that the e-bikes are a problem. Russ Martin, Director of Youth Patrol Task Force, spoke about e-bike enforcement and before school started last year, they educated the kids and we know e-bikes are a national problem. He reported that there are a lot of challenges and the State is trying to get a statewide task force to address the challenges. We have a laundry list of hotspots and have a unit that rides e-bikes so they can go where they go. He asked me to give us an address and times and we can address the spots. Lori Wells asked what the speed limit is. He reported that it is 25 mph and if it goes over 28 mph it is classified as a motorcycle.

Denis Abromavage – 530 Morning Side Dr. – Mr. Abromavage is here to follow up on the storm drain that is caving in from the old, corrugated metal. This has been going on since 2022. He has filled in his back yard and put in sod, but his problem now is the neighbor has put up a fence, and it is way over on my yard. Had a surveyor come over and the fence was 30 inches in my yard in the

back. They moved the fence and now it is over the drainage pit, and the fence is directly over the middle of the drainage pit. I want this fixed and have been told they are going to fill it. Trustee White reported that your situation is unique as you have an abandoned drain line that does not have any easement maintenance. The original easement in the backyard was a private easement created by the developer from the 50's that was never signed over to the county. You have a neighbor with a drainage structure that will not let anyone in their yard. In order to fill that in both parties need to be agreeable. Trustee White asked if Mr. Abromavage had talked to the neighbor about the drainage pit. He replied that he has not talked to them since the fence issue with it being on his property. Mr. Abromavage asked why it is his problem. Trustee White reported that the MSD has never had any maintenance agreement with these easements. The MSD is here to advocate for you but in your case the ownership of that pipe, the refusal to let someone in their yard is creating a hazard. Mr. Abromavage reported that he thought the county was to fill in the pipe. Trustee White reported that he will try to talk to your neighbor, but the MSD cannot make them do anything. Chairman Switkes asked if we could get Commissioner Joseph involved. Mr. Abromavage stated that she came out in 2025 and looked at the issue and said, "we need to fix this." No one realized how bad it was until they came into the backyard and looked at it. The pit is 8 feet by 4 feet by 3 feet deep. There are three of them behind our homes. Chairman Switkes asked if Commissioner Joseph followed back up with him and he said she put in the hands of Tommy Mashburn. Trustee White reported that he will call Tommy. Chairman Switkes suggested getting in touch with Commissioner Joseph again. Mr. Abromavage reported that he has not heard back from them since they came out and looked at my property. Trustee White will follow up with Mr. Mashburn and Chairman Switkes will follow up with Commissioner Joseph.

Jim Staman - 1028 Ponte Vedra Blvd. – Mr. Staman reported that he has lived on the Boulevard for 45 years and he was a part of the sidewalk building. He reported that there is yard trash being put on the sidewalk and wanted to know what happened to only putting your yard trash out 24 hours in advance. He asked about the side door pick up as there are trash cans along the Boulevard. We are constantly seeing the same people running the sprinklers 24-7. He would like all these things to be addressed along with amber lights instead of white lights. There is a lot of speeding on the Boulevard, and he thinks people should pay to park at Micklers to go to the beach. Trustee Hollon reported that we cannot enforce the 24 hours in advance but only ask homeowners to do this. The cans on the curb, we are paying for the side door pick up but some residents do not want to use it. Mr. Staman asked if new homeowners know about side door pickup. Chairman Switkes reported that we do have something we could drop off and it is in the newsletter. She reported that we did an audit, and we do know the addresses of people that are not using the side door. Regarding the watering, Chairman Switkes reported that St. Johns River Water Management has a site where you can send in an address for homeowners that are abusing the system. Trustee Hollon reported that he will address the parking at Micklers in his report.

## **TRUSTEE REPORTS**

### **JEA - LANDSCAPE – CHAIRMAN SWITKES**

Chairman Switkes reported that she had nothing new for JEA. Regarding landscaping, we are trying to clean up the islands from the freeze. Also, a homeowner on Ponte Vedra Circle is allowing me to use their water at Merle's Median as we do not have any irrigation at that site.

### **BEACH AND SIDEWALK–VICE CHAIRMAN BURCH**

Vice Chairman Burch reported that he was to correct the record on the investment the county and FEMA are making is \$26 million and not \$12 million as stated last month.

Sidewalk Kimley Horne continues to work and did raise an issue that ADA requires sidewalks to have a side slope of no greater than two degrees. Naturally, a lot of the driveways on San Juan have a slope up from the street to the house. There estimate is about two thirds of the homes on the west side are not compliant with the slope and the driveways are going to have to be cut out to be compliant to install the sidewalk. Kimley-Horne is concerned that the county my require, and he

referred to Chairman Switkes as he believes this happened in her neighborhood, but she said it was a different situation and different topography. The actual right of way (ROW) is 20 feet, and the county could require that everything with edge of payment to the sidewalk be concrete. This is a problem with cost and a disruption to the homeowner. Greg Caldwell at the county said he does not think this will be required and only the area where the sidewalk is going to be installed will have to be removed. Trustee Burch reported that he wanted to make everyone aware. Chairman Switkes commented that many driveways have been redon on Ponte Vedra Blvd. and none were required to put in a concrete apron and hopes that will be the same for San Juan Drive as it is not aesthetically pleasing. Kathy Gleason asked Vice Chairman Burch to explain it a little bit better. He explained that some of the driveways slope up to the house and you cut out the 5 feet of driveway. It is potential that the county would want the 5-foot cut out for the sidewalk and everything down to edge of payment. Ms. Gleason asked, does that mean there would be no grass between the sidewalk and the road? Vice Chairman Burch reported no that we are only talking about the driveway. Ms. Gleason reported that you are not ripping up grass but only the driveway. Vice Chairman Burch reported yes.

Lori Wells asked if Kimley-Horne is looking at the driveways on the eastside to see what the grade is there. Vice Chairman Burch reported that they did a site visit last month and asked them to look at both sides of the street. We only had a topo survey done on the westside and the road. Digitally their estimation is that there are not any discernable differences between the west and the east. At the request of a neighbor, they wanted to hear why Kimley-Horne picked the westside. The summary from Kimley-Horne was that the west side has fewer obstacles while the east side has older trees and electrical boxes. The stretch along the golf course represents 15% of the total with no barriers, not taking into account of people walking on a sidewalk. Vice Chairman Burch wanted to bring up with the resident he spoke with and wanted the Board to be aware that there are 53 houses in the 300 block, and I only saw 46 votes of the 53 and there might have been a few that came in later. Chairman Switkes reported that she does not have the information in front of her. Vice Chairman Burch reported that if you include yes but no my side of the street with the no it is pretty close to even.

23 yes anywhere

11 noes on either side of the street

12 yes on the other side.

He reported that he lives on the west side of the street and thinks we need a sidewalk. Kathy Gleason asked if the MSD surveyed the entire neighborhood regarding the sidewalk. Chairman Switkes reported that we surveyed the neighborhood for the No Parking on San Juan, but the PVCA surveyed the neighborhood a couple of years ago on the sidewalk.

Vice Chairman Burch reported that he paused Kimley-Horne about two weeks ago regarding the driveways and asked the Board if he should release them to continue? Trustee White reported that you should tell them to keep developing the plans and in the first review we will look at the driveways.

### **TREASURER'S REPORT / STREET SIGNS- TREASURER BROWN**

The beginning balance in the Florida Prime money market account was 1.558M. After two wire transfer withdrawals of \$37,000 to First Horizon and deposits from the county of \$21,620 plus \$5,025 interest earned, the ending balance was 1.548M. Current yield on the account is 3.83%. The beginning balance in the First Horizon checking account was \$19,982. After the two previously mentioned wire transfers of \$37,000 from Florida Prime, and 37 checks cleared the ending balance was \$15,209.

Chairman Switkes asked for a motion to approve the Treasurer's Report. A motion was made, seconded and unanimously carried.

There was no sign activity for the month.

Vice Chairman Burch reported that he has been in touch with Jax Beach about the sidewalk extension.

### **BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN**

Trustee Callaghan is absent this evening and submitted his report that Chairman Switkes read. Since our last MSD meeting, four streetlights were reported as out or not functioning properly—two on Ponte Vedra Boulevard, and one each on Rutile Drive and Lake Road. Beach Energy Services (BES) will begin work next week to replace 23 streetlights between 301 and 421 Ponte Vedra Boulevard. This project will include the installation of new poles and upgraded LED lighting. In addition, BES is evaluating the replacement of two existing streetlights on San Diego Road. The current barnyard-style fixtures mounted on wood poles would be replaced with colonial-style fixtures, along with new poles and LED lighting. BES is also exploring options to extend power to the south side of Corona Road, between Compass Bank and Ponte Vedra by the Sea. Although a sidewalk exists on that side of the road, the area is currently very dark and lacks electrical infrastructure. We have also been discussing the addition of street lighting in certain MSD areas where school bus stops are located. I spoke last week with the Routing Specialist for the St. Johns County School District, who advised that bus stop locations for the 2026–2027 school year will be finalized in late July to early August. Accordingly, before moving forward with the installation of any new streetlights, we will confirm the final bus stop locations to ensure lighting is placed where it is most needed.

Regarding the website, there is no update.

### **NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI**

Trustee Cellucci reported that the newsletter is out he gave some to the library, the Chamber and realtors. There is nothing to note regarding insurance. The flags will go up for Memorial Day, and we are getting new poles and have to replace the brackets on the new poles that BES are installing. Flags will go up on the 21<sup>st</sup> and the week of July 4<sup>th</sup>.

### **FCC ENVIRONMENTAL / SHERIFF PATROLS AND PAYMENTS – TRUSTEE HOLLON**

Trustee Hollon reported that since last month they issued 152 citations (76 for parking), 236 warnings, mostly speeding, running stop signs and parking. The real problem is parking at Micklers. Deputy Tom Evans works a lot of extra duty and informed me that we need to possibly hire a towing company. Trustee Hollon informed the county of writing to Greg Caldwell, Director of Public Works explaining the illegal Micklers problem and asking for a solution. He asked for assignment of a PSA officer to handle the parking on weekends at Micklers. Mr. Caldwell responded that he is looking into the matter. The parking fine is \$40, and people are willing to pay that and do not care. The MSD does not have the authority to increase the parking fine but believes we should have structure and increase the fine.

Regarding the feedback speed limit signs on LeMaster Drive. Deputy Tedder and the Sherrif's department have determined where to put the signs and on one side of the street they have the neighbor's agreement but the other side of the street the neighbor does not want the sign. We will continue working on this.

Regarding San Juan Dr. No Parking and to clear up any confusion, commercial vehicles are banned 24-7 and non-commercial vehicles are banned Monday – Friday 7am – 5pm. Chairman Switkes asked about the No Parking signs on San Juan Drive and what take precedence with the parking ban. The No Parking signs prevail over the ordinance. Kathy Gleason asked on the data you provide is for the extra duty deputies. Trustee Hollon replied yes. She then asked if there is a way to find information on the area for other deputies who we are not paying. Trustee Hollon reported that he does not get that information. Ms. Gleason asked, “wouldn't you want this information so that you

are getting whole view of the area?" Director Martin reported that he can provide statistics for the whole area so that the MSD gets a better picture. Ms. Gleason asked about the traffic feedback signs and what the issue was. Trustee Hollon reported that these are solar powered signs and not the small speed limit signs neighbors have in their yard.

Regarding FCC he had a call from the main office in Houston, TX and asked them for a monthly invoice for the garbage collection and someone is supposed to call me back regarding this.

Lori Wells reported that we have a street text on Lake Road, and they were telling people that there is no side door pickup and you have to take it to the street. She reported that no one knows what is going on. Maybe you can send out an e-mail blast or a notice that there is side door pick up.

### **TRUSTEE WHITE – CTTF / ROAD AND BRIDGE**

Trustee White reported that the FDOT is going to do a workshop or open house on the four-intersection improvement planned for 2028, Sawgrass Players, Sawgrass Village, Solana and A1A and Ponte Vedra Lakes and A1A probably in June. He reported that he offered to come to one of our meetings, but they are thinking it would be better to have one big meeting. His answer to the cut through traffic on LeMaster will go away once the intersection improvements at Solana and A1A are completed.

Regarding the Pablo Road Bridge dilapidated rails, the county has found a new contractor, and they should begin work in the next 60 days and should be finished by the end of the summer. The bridge on Miranda Road should be resurfaced soon as the county asked them to do it after TPC.

The Ponte Vedra Boulevard (PVB) drainage there is an outfall at 315 PVB and they have designed and the plans are 90% drawn to have a new drainage collection system. There is a damaged storm water structure on Philips that is causing the road to sink in. Trustee White asked Mr. Abromavage to try to speak with his neighbor and Mr. Abromavage reported that they have a huge pond in the back yard, and he thinks they use the drain for the pond overflow and that could be why they didn't want you in their back yard.

Ms. Gleason asked the county about the drainage on (PVB) and did not get an answer but why are they looking at such a small section to get easements and why not look at larger sections and where do the easements come from. Trustee White reported that the easements come from private property owners and they do not want their property destroyed and the owners do not need the funds from an easement. Someone asked about San Juan Drive drainage. Trustee White reported that it is new construction that is causing the problems as there used to be swales and there is nowhere for the water to go.

Chairman Switkes asked about the step up at the Miranda Bridge as the east side the step is broken and do you have an update on the Poinciana drainage. She reported that Tommy Mashburn had been out there and looked at the problem. Trustee White reported that he will contact him. Chairman Switkes reported that a neighbor informed her that there is a problem with a drain on LeMaster south of Waterbridge. Trustee White asked what exactly is the problem? Chairman Switkes reported that she is not sure the exact location and will get more information.

### **ATTORNEY REPORT – ATTORNEY FLOWERS**

Attorney Flowers reported that Trustee Hollon is trying to do something about the parking fine amount and we have had conversations about the structure that will deter the parking fine. Attorney Flowers reported that we should put this on the agenda and will come back with an action for the Board to take. Chairman Switkes asked if this were something that County Commissioners would have to approve. Trustee Hollon reported yes.

## **UNFINISHED BUSINESS**

### **MSD CREDIT CARD LIMIT**

Attorney Flowers reported that the Board has had discussion regarding increasing the credit limit on the MSD credit card and the Board agreed to a credit limit of \$4,000. Chairman Switkes has been in contact with the bank, and the minimum credit limit is \$5,000. In rule 5.105 we will need to change it to \$5,000 and an individual charge is \$2,500. A motion was made to increase the credit limit to \$5,000 with the individual limit not exceeding \$2,500. It was seconded and unanimously carried. Chairman Switkes asked if she must wait for the minutes to be approved. Attorney Flowers reported that it depends on what the bank needs from us. Chairman Switkes will contact the bank.

Trustee Hollon reported on the Jack Pope position that the county has hired a lady for the position, and the county will get her on board and then bring her up to a meeting to meet the Trustees.

There was more discussion about kids on e-bikes.

### **NEW BUSINESS**

There is none.

### **KEY DATES**

County Commissioners' Meetings April 21<sup>st</sup> and May 5<sup>th</sup>

Next MSD regular meeting will be, Monday, May 11<sup>th</sup> at Our Lady Star of the Sea Catholic Church – Browning Center, Room 3 @ 5:30pm

### **ADJOURN**

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary