



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES

JULY 13, 2026

The Trustees of the Municipal Service District held their monthly meeting on Monday, July 13th at Christ Church – Formations Building, Room 224 at 5:30 PM.

TRUSTEES PRESENT

Kitty Switkes – Chairman
David Burch – Vice Chairman
Rick Brown
Charles Callaghan
John Cellucci
Al Hollon
Michael White

Wayne Flowers – Attorney

Chairman Switkes called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag. She discussed the statement of public notice / civility.

Chairman Switkes reported that Sheriff Hardwick is here tonight. Sheriff Hardwick reported that he should come to our meeting more often and promised Deputy Tedder, who has been with us for 20 years, that he would attend more meetings. He reported that he is here tonight for Trustee Al Hollon. Sheriff Hardwick introduced from his department Director Russ Martin, Commander Josh Underwood, Deputy Jackson, Lieutenant Smith and Sergeant Matuse along with his wife and Sergeant Matsue's wife. Sheriff Hardwick read Trustee Hollon military background, his legal background and has been a MSD Trustee for 16 years. Deputy Tedder reported that Trustee Hollon mentored him and he wanted to say thank you. Sheriff Hardwick presented a coin to Trustee Hollon for his service along with an American Flag which means the right to freedom and this flag flew over the St. Johns County Sheriff's office.

APPROVAL OF MINUTES

The Board of Trustees' regular meeting minutes from June 8th were discussed. A motion was made to approve the minutes as amended; they were seconded and unanimously carried.

PUBLIC COMMENT

Megan McKinley – 528 Rutile Dr. – She reported how the FDOT intersection at Solana will affect the MSD. She reported that the MSD will be penalized and discussed her handout (attached). She reported that in her opinion, we should advocate that these changes for this intersection should not be made. There was discussion.

Lori Wells – President, Ponte Vedra Community Association – Chairman Switkes reported that she could not be here tonight as their meeting is tonight but wanted to read the letter received from her regarding the Fourth of July Community Parade (attached).

Wood McCurry – 549 Le Master Dr. – Mr. McCurry is in support of electronic speed limit signs on Le Master as we have a cut through traffic problem. Deputy Tedder and Trustee Hollon have been a proponent for these signs, and he reported that he has gone through the neighborhood with a petition and most neighbors are in support of these signs.

TRUSTEE REPORTS

JEA - LANDSCAPE – CHAIRMAN SWITKES

Chairman Switkes reported that regarding JEA most of the backflows have been checked and the one at Overlook needed repair. The irrigation at Overlook has been off for a while but the problem has been taken care of. The meter at Waterbridge is not correct as we had it turned off and the meter is still showing 1,000 gallons. Tomorrow there is going to be a meter audit at Waterbridge. Regarding landscaping, all the palm trees have been trimmed.

BEACH AND SIDEWALK–VICE CHAIRMAN BURCH

Vice Chairman Burch reported on the sidewalk, and he received a new set of plans and sent them to all the Trustees. He asked if there were any questions, there were none. He reported that these plans reflect the feedback from the county and correcting some of the jogs. The biggest outstanding item in my mind will be the moving of transformers and other utilities. The church driveways they made a note as they exceed the 2% but we will deal with it. They want to have the sidewalk go around the church and terminate at the crosswalk at Golfview Dr. Chairman Switkes asked how much more that would cost. Vice Chairman Burch reported he does not know but it is only about 150 feet. Chairman Switkes reported that she is concerned about the concrete apron. Vice Chairman Burch reported that the only concrete will be the sidewalk. Chairman Switkes wants you clarify that they will be able to put the pavers back. Vice Chairman Burch reported that he will confirm. We are probably at a point where we can get a cost and submit for a permit from the county. Trustee White asked how we find out if a home has a right of way (ROW) permit for bushes or trees. Vice Chairman Burch reported that there are three or four homes that will be impacted and what do we want to do to help. The MSD should feel obligated to help homeowners. In summary you can send me any comments you may have and between now and the next meeting we can submit a permit to the county, and we can ask Constantine to give us a budget. Attorney Flowers reported that we do need to understand the total cost of the project if we have to pay for it in total. Chairman Switkes reported that in the budget for the first phase we had budgeted \$70,000 for landscape.

Vice Chairman Burch reported that he does not have any update on the beach. There was discussion about the San Juan Beach access and how the county does not want any bollards and the no parking sign works. Deputy Tedder reported about the teen takeover and between the Club and the Lodge there were about 800-1,200. There were cars parked on Pablo and Rutila in people's driveways, vacant lots and construction signs.

TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN

The beginning balance in the Florida Prime money market was 1.477M. After two tax receipts from St Johns County of \$10,551, interest earned of \$4,563, and two wire withdrawal transfers to First Horizon checking totaling 58k, the ending balance was 1.434M. The current yield on the account is 3.83%. The beginning balance in the First Horizon checking account was \$25,012. After two wire transfer deposits previously mentioned totaling 58k and 40 checks cleared totaling \$41,373 the ending balance was \$41,639. The only non-recurring item of note was \$7,131 paid to Kimley-Horne towards the San Juan sidewalk project.

The Welcome to the MSD sign repair was completed. The pole needed replacement and it was able to be moved further from the sidewalk by moving it slightly nearer to A1A in order to keep sufficient distance from Corona Road.

A motion was made to approve the Treasurer's Report; it was seconded and unanimously carried.

BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN

Trustee Callaghan reported he is preparing to send out specifications for bids to install new colonial streetlights at two locations. 25 Maria Place – one new streetlight and 32 Corona Road – three new streetlights beginning at the intersection of Ponte Vedra Colony Circle and extending east, with approximately 162 feet between each light. Once we get the bids in and before installing the light at Maria Place, he will contact St. Johns County School district to confirm that this will still be a bus stop. He reported that he received a quote from Beaches Energy Services (BES) to install a new colonial streetlight at 28 Corona Road just east of the veterinary office. This location is also a school bus stop and is within 10 feet of an existing power source. BES can complete the installation for an estimated cost of \$1,400. Trustee Callaghan asked if he needs approval for that amount. Attorney Flowers reported that if it is in the budget no.

BES has completed most of the streetlight upgrades and repairs along PVB from the county line to the curve near Sawgrass Beach Club. The remaining section is between 501 and 567 PVB. This portion includes 17 streetlights, and work is expected to begin within the next two to three weeks. I was contacted by Mike Calloway who lives at 8 San Diego Road regarding a streetlight near his home. The light was shining into both his home and the neighboring home. Rather than removing the streetlight we installed shields on three sides of the fixture and Mr. Calloway was very pleased with the outcome.

Since our last meeting, we have published eight Facebook posts and four e-blasts to keep residents informed about community news and public safety information.

NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI

Trustee Cellucci reported that he is open to any pictures for the newsletter. Regarding the insurance we will not get a final number until later in September. The flags went up for the 4th of July and there is a new Betsy Ross flag at the corner of Corona and A1A and that will stay up for the remainder of the year. He reported that the Children's Cove at the Ponte Vedra Beach library has opened and it is fantastic and a nice addition. He reported that he was at the parade and noticed that the MSD was not represented and thinks for next year we need be represented.

FCC ENVIRONMENTAL / SHERIFF PATROLS AND PAYMENTS – TRUSTEE HOLLON

FCC, he reported that he received a letter today from them with the CPI up 4.16%. They have deducted homes that are not set up for side door (316 homes) and FCC agreed to the number. They sent me a list of homes and the total is 1,380. Trustee Hollon will get with Ray next week and check the number of homes not using the side door.

Since last meeting they issued 143 citations and 317 warnings. He reported about some citations and warnings. Regarding parking at Micklers there were 22 citations and 7 went to court and the judge assessed them the \$40 for parking and \$60 for court costs. Met with public works, Greg Caldwell and Ben Bright asked them if they would reimburse the MSD as we are having to hire PSAs to monitor Micklers and they said to put it in the letter.

Met with plan review and told them we want her to use a check list as the MSD has specific zoning requirements. She reported that she would be doing some site visits and Trustee Hollon asked her to send him an activity log before each of our meetings.

Chairman Switkes reported that we sent the County Administrator about increasing the parking fine and have not heard anything back. Trustee Hollon reported that we need to send the letter to the County Commissioners. Attorney Flowers reported that our original letter did not mention the MSD being reimbursed. Chairman Switkes asked Trustee Hollon to draw up a letter with all the stats and the numbers asking them for reimbursement as we have recognized the problem. Trustee White reported that we are going to write another letter asking them to act on our first letter and that we would like to be reimbursed. A motion was made to write another letter; it was second and unanimously carried.

TRUSTEE WHITE – CTTF / ROAD AND BRIDGE

Trustee White reported that he has been on the CTTF for 4 years and sat through these meetings looking at all the traffic in our neighborhood and north St. Johns County. The CTTF represents all the homeowner's associations and has representatives like the MSD. Regarding the A1A and Solana intersection in 2023 the CTTF conducted a resident survey. Regarding the survey there was an 80% participation and 13% was from the MSD. Eighty five percent of the people who took the survey wanted the Solana intersection fixed. Since 1999 FDOT, the owner of A1A, has been telling us that A1A is over capacity. The CTTF has been lobbied for funds and received earmark funds, and it is allocated to fix Solana Road. If we reject the solution to fix Solana Road, then we are telling them that we do not want the 8 million dollars and we have 85% of people who want it fixed is a bad look. A1A is not our road and at the end of the day it is a state highway and begins and ends with FDOT.

Treasurer Brown left the meeting.

Trustee White reported that there is not another solution to fix Solana Road. If we reject this solution, then we are 31 to what we have there. This is the best solution and there have been other solutions. He reported that he has talked to people and tried to communicate to people that we must fix Solana Road. The issue with that intersection is the MSD as we only have two exit lanes and there is no other easy to fix it. It is a matter of green light time, and people are confused about the U-turn, and this U-turn increases the amount of green light time for everyone. None of us go to Solana and A1A and we cut through on Le Master. By fixing the intersection you will cut down on the cut through traffic on Le Master. Trustee White explained the intersection and reported that pedestrians crossing A1A will still affect the amount of green time on A1A.

Trustee Callaghan asked if you could show Megan on her sheet of paper as she is opposed to these changes. There was discussion regarding this. Trustee White reported that the CTTF's recommendation for the other intersections is safety and the only U-turn will be the one north of Solana. Chairman Switkes reported that this is new information, and the public should know that things have changed since the FDOT's presentation. The CTTF did not endorse anything but only encouraged people to go to the meeting, comment and learn. The CTTF did not approve the U-turns at other intersections or the one south of Solana and sent FDOT our recommendations. The CTTF is extremely happy that the FDOT money has come back our way. Chairman Switkes reported that we will put this on our agenda for next month to discuss again. Trustee White will have the president of the CTTF at the meeting and invite some engineers. Chairman Switkes reported that prior to the FDOT meeting there were not any drawings. Trustee White reported that it was a huge mistake on FDOT's part as they would not release the drawings prior to the meeting.

ATTORNEY REPORT – ATTORNEY FLOWERS

Attorney Flowers reported that he e-mailed to the board the proposed agreement with The Pointe and prepared a Resolution memorializing the transfer of the funds from the budget categories. We will need a motion to approve these. Vice Chairman Burch asked if the agreement stipulates the completion of the bridge because at the end of the day you would want to make sure the project is completed. A motion was made to approve the resolution for the pedestrian bridge and authorize the Chairman to sign the contract. It was seconded and unanimously carried.

UNFINISHED BUSINESS

PARKING AT MICKLER'S – FINES FOR PARKING

This was discussed earlier in the meeting.

NEW BUSINESS

2026-2027 BUDGET DISCUSSION

Secretary Jurenovich explained the handout with the different millage rates. She asked Trustee Hollon if and how much we will be paying for the Plan Review person. She asked Vice Chairman Burch how much he anticipates paying Kimley Horne for the remainder of the year. She told Trustee White that she did not include anything for the midge flies and do we need a budget line for this. He said yes. Chairman Switkes asked if we need to vote on this to put a budget line. Attorney Flowers reported no. Trustee White reported that a budget would be \$75,000. Secretary Jurenovich reported that if we put in a budget line, we will have to cut another budget line or raise the millage. Chairman Switkes asked if we need to vote on the midge flies to put it in the budget. Trustee White reported that we do not as it is just like the sidewalk number we have in the budget as we have not voted to pay for the sidewalk. Chairman Switkes reported that you said that you have people on the PVB who are willing to help pay for this. Chairman Switkes reported that there are 350 homes that live on the lagoons and are affected by this. Trustee White reported that he does not live on a lagoon and his home is affected by them. Vice Chairman Burch reported the same. Chairman Switkes asked that it is not just the homes on the lagoons and Trustee White reported yes.

Attorney Flowers reported that tonight you are going to approve a tentative millage rate and you are not approving the budget tonight. Next month you will approve a tentative budget, and it will need to be on the website before the first public hearing in September. Tonight you are just approving the millage. A motion was made to keep the millage .2464, it was seconded and unanimously carried.

Trustee White reported that if the ad valorem property tax pass will the MSD's millage be affected. Attorney Flowers reported yes that it will be impacted. Trustee White reported that someone told him that if the commission votes for the rollback, then we would be paying more in taxes. Attorney Flowers reported that it is dependent on the definition of rollback. You are required to have a unanimous vote but there is a requirement to have a referendum. There is majority vote, then another level is 2/3rds vote, then a majority vote and then a referendum. Trustee White reported that if this passes our ad valorem will be cut. Attorney Flowers reported that this will impact us because our revenue is all ad valorem.

Secretary reported that if she adds the midge flies to the budget, we will not have any contingency budget. Trustee White reported to take \$75,000 out of the drainage. She asked Trustee Callaghan if he still needs a budget of \$51,000 for new streetlights and he said \$35,000 should be sufficient.

KEY DATES

County Commissioners' Meetings July 21st and August 4th

Next MSD regular meeting will be, Monday, August 10th at Christ Church – Formations Building Room 224 @ 5:30pm

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary