



Municipal Service District of Ponte Vedra Beach
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MEETING MINUTES

SEPTEMBER 14, 2026

The Trustees of the Municipal Service District held their monthly meeting on Monday, September 14th at Christ Church – Formations Building, Room 224 at 5:30 PM.

TRUSTEES PRESENT

Kitty Switkes – Chairman
David Burch – Vice Chairman
Rick Brown
Charles Callaghan
John Cellucci - absent
Al Hollon
Michael White

Wayne Flowers – Attorney

Chairman Switkes called the meeting to order at 5:30 p.m. We will begin with the Pledge of Allegiance to the Flag. She discussed the statement of public notice / civility.

APPROVAL OF MINUTES

The Board of Trustees' regular meeting minutes from August 10th were discussed. A motion was made to approve the minutes as amended; they were seconded and unanimously carried.

Chairman Switkes introduced Commissioner Joseph, Greg Caldwell from Public Works and Ben Bright who are here from the county. Mr. Caldwell reported that he wanted to bring to our attention that there was a public meeting with FDOT, and the county accepted \$7 million dollars for improvements. Regarding the A1A meeting we heard the comments and met with FDOT to try to reduce any U-turn movement at Solana and A1A and reduce any tree impact. We worked with the FDOT and removed all U-turns at Solana and A1A and down to only one tree being impacted. Once everything has been confirmed, we will bring it back to the community. The good news is we are able to do what the community wants and still provide traffic relief. The movement of traffic on Solana east and west will be unchanged. Trustee White reported that we all get stuck in the traffic jam at Solana backing up to Christ Church, the light will be longer, giving us more green time. Chairman Switkes asked if we are having a public meeting. Mr. Caldwell reported that he cannot confirm a public meeting but there will be something delivered to the public.

Mr. Caldwell reported that they are doing some drainage work on Philips and paving the Miranda Bridge. Trustee White thanked both Mr. Caldwell and Mr. Bright for their work on the bridge. Trustee Hollon asked Mr. Caldwell about the possibility of bollards or poles regarding the parking of

golf carts at the San Juan Beach access. Mr. Caldwell will reach out to the sheriff to see what can be done.

Mr. Moore asked if there is a way to have the lights on A1A more synchronized. Mr. Caldwell reported yes but all it takes is a pedestrian to push the button and affect the lights. Mr. Bright reported that the signals are dependent on lane assignment and configuration.

Trustee Callahan asked what the next steps are. Mr. Caldwell reported that they are working with the FDOT as they are going to resurface A1A, but our goal is to have some type of construction next year.

PUBLIC COMMENT

Wes Moore – 338 San Juan Dr. – Mr. Moore reported that he has a budget question does a vote need to be made for the budget money from last year to move to next year. Vice Chairman Burch reported that any unused funds move to cash and next year will be a new budget. Trustee White reported that we have not voted on any construction for a sidewalk just engineering and design.

Mike Roberts – 359 San Juan Dr. - Mr. Roberts wanted to thank the MSD for consistently supporting the sidewalk project. He reported that he walked the sidewalk property and wanted to say we are doing an excellent job. There is utility infrastructure to be removed or moved and he is hoping to not disrupt the aesthetics of the driveways.

TRUSTEE REPORTS

JEA - LANDSCAPE – CHAIRMAN SWITKES

Chairman Switkes reported that JEA irrigation bill is back to normal and will continue to watch it. Overlook Drive has three islands and we are cutting off the last island as there is a lot of piping to get down there. The landscapers will mow Sunset Park as the neighbors who were taking care of have moved and the PVCA is starting to have block parties in their initiative to increase membership and there is one at Sunset Park on the 20th.

BEACH AND SIDEWALK–VICE CHAIRMAN BURCH

Vice Chairman Burch reported on the sidewalk he spoke with the engineer this morning as there was some additional survey work that had to be done from Solana to Golfview. We are ready to submit the plans to the county for right of way (ROW) permitting. Mike Roberts and I walked the sidewalk and there are some utilities that need to be removed or moved as well as the cross slopes of the driveway. The county said we can use any materials in the driveway for the sidewalk that being said the sidewalk can be pavers. However, the cross-slope issue is 2 degrees ADA tolerant, and the county does not want to deviate from that cross slope. Vice Chairman Burch reported that we can put things back however the cost could be significant. 360 and 358 are going to be our challenges to get things back in the ROW.

He reported that he has received very few residential comments and talked to Attorney Flowers regarding residents seeing us as lack of authority, it could only help us showing we have our own counsel's opinion and the Attorney General (AG). Trustee Hollon reported that this board has put in several miles of sidewalks and the county did and approved us putting it in. There is no question we have the authority but if you want to get the AG opinion go for it. Vice Chairman Burch agrees with him and feels the residents do not agree, and my goal is to get with the residents and come to a resolution before they sue us.

Attorney Flowers reported that he feels confident in our authority. He reported that he has had phone conversations with attorneys who represent certain residents. An AG opinion is not legal precedent but does have persuasive value and a court can rule differently than what the AG opines but it does have some persuasive value. The process if the board wants to move forward is to adopt a resolution, and he reported that he has prepared a resolution, which says we are looking for your opinion AG on

this issue of our authority on this issue of constructing a sidewalk. It does not cost us anything to do that, and there is no guarantee that the AG is going to agree. However, it helps avoid the board getting sued and it will cost us win, lose or draw. If it is the intention of the board to move forward, you just need to vote to move forward on the resolution. Attorney Flowers reported that in his experience you are talking about 60 or more days to get a response and there is no set time in which they have to respond.

Vice Chairman Burch reported that it cannot hurt us and can only help us. Vice Chairman Burch asked Attorney Flowers regarding when he had a call with the attorney. He reported it was over a month ago and the question he wanted to know was where the project was. He reported the information and told him that no contract has been signed regarding construction. He reported that last Friday he received another call from the same attorney that someone was putting paint on the ground and they were getting ready to start construction. He told him that no construction was taking place as the board had not voted. The point is people are still watching.

Trustee White reported that we need to make sure that whatever solution they have is off all private property. He reported that he does not practice law and if we are 100% on public ROW and making improvements, what is the damage to the property owner if we are on public ROW. He also believes that we should replace all irrigation in ROW but saying that if you are going to take us into the legal realm you have surrendered everything that is in the public ROW. Trustee White reported that we have not damaged anything. Vice Chairman Burch reported, and asked Attorney Flowers to confirm, that their claim is and they are suing on behalf of all the citizens in the MSD that we do not have authority and are misallocating funds due to lack of authority. Attorney Flowers reported that traffic control is one of the particular authorities giving to the district and we have the authority to spend funds on capital projects on the authorities that were given. Someone can argue that sidewalks are not traffic control. Trustee White reported that he is supportive in drafting a letter to send to the AG in an effort for clear communication. If you have a handful of people that are talking to neighbors and accidentally miscommunicated the facts, we have clarified that as a board we have looked into this and are as transparent as we can be. Trustee Hollon reported that years ago we did miles of sidewalks to Micklers and there had to be contracts. Attorney Flowers reported that this board did the actual contracting and construction but generally it is a cooperative project with the county based on an interlocal agreement.

Vice Chairman Burch reported that we have paid counsel, and he has told us that we have authority. Attorney Flowers reported that he will have to prepare a memorandum to the AG with what he thinks regarding authority and report on what we have done in the past. A motion was made to request a memorandum to the AG; it was seconded and unanimously carried.

Vice Chairman Burch reported that they are replacing the crosswalk at the San Juan beach access. There is a ticket raised in the county to raise the sidewalk in front of 500 Ponte Vedra Blvd. (PVB) where the water puddles.

Vice Chairman Burch reported that he does not have an update on the beach. During the budget he reported that he would like to raise the sidewalk budget.

TREASURER'S REPORT / STREET SIGNS– TREASURER BROWN

Treasurer Brown reported the beginning balance in the Florida Prime money market was 1.367M. After two wire transfers to First Horizon checking totaling 27k, and interest earned of \$4,401, the ending balance was 1.335M. The current yield on the account is 3.85%. The beginning balance in the First Horizon checking was \$85,232. After the two previously mentioned wire transfers totaling 27k, and 49 check withdrawals totaling \$76,272, the ending balance was \$45,959. The one extraordinary item was the one-time contribution to The Pointe at PV COA for their bridge project, which was prior approved by the Board.

Regarding the street signs there were two repairs completed in September were the straightening of the signpost at Overlook Drive and Ponte Vedra Boulevard, and the replacing of the bent post at Ocean Course Drive and Lagoon Course Avenue. Total Cost for the two repairs was \$1,362. There is an outstanding signpost to be straightened at Sea Glass.

Chairman Switkes reported that we need to approve the Treasurer's report for July and August. A motion was made to approve the Treasurer's report for July. It was seconded and unanimously carried. A motion was made to approve the Treasurer's report for August. It was seconded and unanimously carried.

BEACHES ENERGY / WEBSITE – TRUSTEE CALLAGHAN

Trustee Callaghan reported that Beaches Energy Services (BES) just replaced the streetlights at 501-567 PVB. They will be installing new lights at 833 – 891 PVB which is near Sawgrass. Since our last meeting we have reported 15 streetlights that are out or not working, 5 on San Juan, 5 on PVB 2 on Le Master, 2 on Pablo, 1 on Lake and 1 on Rutile. Sent our two RFPs for streetlight installation. One at Maria and Le Master and one at 30 Corona. We have decided that we are not going to move forward with the installation at Maria and Le Master. This is a bus stop and St. Johns County School District just let us know that there is only one student that would be affected by this in Middle School. Amanda Wainer in the audience commented that this is her child. Another person from the audience reported that his kids would be at that bus stop, but they take their children to school. Trustee Callaghan reported that we can vote now to install it. Trustee Hollon reported that this light has been on the radar for many years. We received two RFP's back and sent them to BES and they will let us know tomorrow if everything is good to go. We can then contact them and move forward. Regarding the website, we have sent out a few Facebook posts.

NEWSLETTER / FLAGS / INSURANCE - TRUSTEE CELLUCCI

Trustee Cellucci is absent this evening but sent in the following in for Chairman Switkes to read. The flags are going as scheduled for Veterans Day and the insurance agency has not finalized the insurance for 2026-2027. Please have all Trustees get their information for the newsletter and submit any photos. Chairman Switkes reported that the pedestrian bridge is to be completed next week and she will get a photo for newsletter.

FCC ENVIRONMENTAL / SHERIFF PATROLS AND PAYMENTS – TRUSTEE HOLLON

On the Sheriff report, since last meeting they issued 94 citations and 159 warnings. On FCC he reported that we need to pay their invoice in September. As a result, they sent me invoices which are totally incorrect. In August they check the CPI and we pay \$11.88 for the side door pickup but the number of homes is incorrect. Trustee Hollon received from the Vice President of FCC a listing of homes and they had 1,350 homes. A couple weeks ago they changed it to 1,380. He reported that he is using 1,350 homes. For the side door under the contract for October 2025 – September 2026, we owe them \$443,989.36. The invoices we received from FCC had a credit of \$20,436.40. So once you deduct the credit the total we owe them is \$423,552.96. Trustee Hollon asked the board for authority to send them a letter with the check and explain how he arrived at these figures. FCC has to let the county know how many households they have served and today the number they provided is 1,355. We are going with 1,350. A motion was made for Trustee Hollon to send FCC a letter with the check in the amount of \$423,552.96 based on his calculations. It was seconded and unanimously carried. Chairman Switkes asked if they are going to issue us monthly invoices as this is a lot to go over at the end of the year. Trustee Hollon reported that he does not know but did ask for quarterly invoices.

Secretary Jurenovich asked Trustee Hollon if they were going to resend the correct invoices as they switched the amounts for the side door and regular. He does not know. Secretary Jurenovich will bring the check to the final budget hearing.

TRUSTEE WHITE – CTTF / ROAD AND BRIDGE

Trustee White reported that on the CTTF the repaving of A1A from Duval line to Gnarled Oaks is still on and we will have some lane widening and some reconfigurations at some of the intersection. The paving will be done in the 27-28 fiscal year. The collapsed pipe at Philips is being worked on now. The Miranda Bridge pedestrian part some people have complained about the wooden aspect of the pedestrian part and will ask the county to fix the walkway. If they say no, the MSD could possibly look at that as a project to make it look like a beach walkover.

Chairman Switkes asked how we can find out from the county what utilities on San Juan are obsolete. Trustee White reported that the county does not own the utilities and you would have to call all the companies. JEA, IQ Fiber, AT&T, etc. Vice Chairman Burch reported that the civil should do this. Trustee White reported that you will have to pay them. Chairman Switkes reported that Rick Maulden was the person at the county, and she believes that Robert Fuller took his place and he should have a contact. Vice Chairman Burch reported that he does not worry about the utilities as there are only two in this phase.

ATTORNEY REPORT – ATTORNEY FLOWERS

Attorney Flowers he has nothing new to report.

UNFINISHED BUSINESS

PARKING AT MICKLER’S – FINES FOR PARKING

Chairman Switkes reported that she went down to the county and talked to Rick Caldwell, Captain Edenfield and Commissioner Joseph. She reported to them that we do not want our deputies servicing the overflow parking and that we want to increase the fine to \$75. They all three looked at me and said we should make it \$100. Trustee Hollon thinks we should increase the amount. A motion was made to increase the amount from \$75 to \$100; it was seconded and unanimously carried.

There was discussion about the tree ordinance and Chairman Switkes reported that she and Mack McCuller went down to the zoning meeting and asked to be on the agenda for the next months meeting so Mr. McCuller can explain the verbiage.

2026-2027 BUDGET DISCUSSION

Attorney Flowers reported that tonight this is the first budget hearing and is a public hearing. You will approve a proposed millage and budget, and they must be voted on separately. The millage needs to be approved first and then the budget. There will be a final budget hearing on September 24th. After the action you take tonight there will be an advertisement published. If you adopt a millage above the rollback rate, we need to advertise a tax increase. If you adopt the rollback rate, then the notice will just be for the final budget hearing. You have in front of you a budget with proposed millage rates down to the rollback rate.

Secretary Jurenovich explained the spreadsheets. Treasurer Brown thinks we should move some of the drainage money into the Sidewalk budget as there are not any drainage projects on going. Trustee White was putting money there for drainage for the second part of the sidewalk and is happy to surrender some of his budget money to the sidewalk. Trustee White asked what is going to happen to the Ad Valorem revenue if the referendum passes. St. Johns County thinks they will lose 32% of revenue if the referendum passes. Attorney Flowers reported if it passes this will be for next fiscal years budget. Trustee White asked if anyone has taken a jab at what they think. Attorney Flowers reported no and the discussion was how many households this would affect.

Vice Chairman Burch reported that he would like to have an additional \$100,000 and change drainage at \$45,000. There was discussion about sanitation and anticipating \$475,000 with a guess on the CPI. Vice Chairman Burch asked what the Reserves for October and November mean on the spreadsheet. Secretary Jurenovich reported that it is the amount we anticipate for invoices for those two months as we do not collect ad valorem usually until December. Treasurer Brown thinks we

should use the rollback rate, so we do not have advertise we are raising taxes. Trustee White agrees with him, but we will probably not to raise the millage next go round but if we surrender today there will not be a cushion next year and he thinks we should stay at the current number. A motion was made to keep the millage at .2464; it was seconded with Treasurer Brown abstaining. Attorney Flowers told him he could not abstain. Treasurer Brown was opposed. The vote was 5-1 and was a super majority. Attorney Flowers announced that the adopted rate exceeds the rollback rate by 5.43%. A motion was made to approve the draft budget, it was seconded and vote was 5-1 with Treasurer Brown opposed.

There was discussion about the final budget hearing. Chairman Callaghan reported he would be out of town.

NEW BUSINESS

There was none.

KEY DATES

County Commissioners' Regular Meeting September 15th at 9am and Special Budget Meeting at 5pm, October 6th Regular Meeting at 9am

MSD Final Budget Hearing Wednesday, September 24th at Christ Church – Formations Building Room 202 @ 5:30pm

MSD Monthly Meeting October 12th at Ponte Vedra Beach Library – FOL Room 5:30pm

ADJOURN

A motion was made to adjourn; it was seconded and unanimously carried.

Submitted, Ann Jurenovich, MSD Secretary